

COMMISSION MEETING AGENDA
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY
EAST WENATCHEE, WASHINGTON
MARCH 13, 2017 - 1:30 P.M.

1. Flag Salute
2. Minutes
3. Vouchers
4. Public Comment
5. 30-Year Service Award - Ken Pflueger
6. 25-Year Service Award - Jeff Carrow
7. Resolution Authorizing a Professional Service Agreement with Grette Associates, LLC for the Joint Aquatic Resource Application Process for the Northern Mid-Columbia Joint Project
8. Resolution Authorizing Amendment No. 2 to Professional Service Agreement with ESSA Technologies LTD. to Complete Phase 2 of the Renewal and Modernization of the Fish Water Management Tool
9. Resolution Authorizing Approval of Land Use Permit 4-05, Alex Group, LLC
10. Resolution Authorizing Approval of Land Use Permit 27C-03, Bonnie and Marc Hallen
11. DCCN Report - February, 2017
12. Treasurer's Report - Distribution System - February, 2017
13. Treasurer's Report - Wells Project - February, 2017
14. Other
15. Trips
16. Minutes
17. Executive Session: RCW 42.30.110(i)

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH GRETTE ASSOCIATES, LLC FOR THE JOINT AQUATIC RESOURCE APPLICATION PROCESS FOR THE NORTHERN MID-COLUMBIA JOINT PROJECT

RECITALS:

1) Per the Northern Mid-Columbia Joint Project Environmental Assessment Report, the Washington Department of Ecology submitted comments regarding the need for compliance with shoreline permitting.

2) Staff recommends approval of a Professional Services Agreement with Grette Associates, LLC in order to provide assistance in working through the Joint Aquatic Resource Permit Application (JARPA) process for the Colockum Creek and two Columbia River crossings associated with this project.

3) It is in the best interests of the District to enter into a Professional Service Agreement with Grette Associates, LLC for assistance with the JARPA.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a Professional Service Agreement with Grette Associates, LLC, the cost of which is not to exceed \$ 13,000.00 (thirteen thousand dollars) with an expiration date of January 31, 2018.

ADOPTED this 13th day of March, 2017.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO
PROFESSIONAL SERVICE AGREEMENT WITH ESSA
TECHNOLOGIES LTD. TO COMPLETE PHASE 2 OF THE
RENEWAL AND MODERNIZATION OF THE FISH WATER
MANAGEMENT TOOL**

RECITALS:

1) Resolution No. 15-198 authorized the District to enter into a Professional Service Agreement with ESSA Technologies Ltd. regarding completion of Phase 2 of the Renewal and Modernization of the Fish Water Management Tool (FWMT Phase 2). Resolution No. 16-122 approved Amendment No. 1 extending the term of the Agreement.

2) Staff recommends approval of Amendment No. 2 with ESSA Technologies Ltd., extending the term of the Agreement to provide sufficient time for completion of all tasks associated with FWMT Phase 2.

3) It is in the best interests of the District to amend this agreement as outlined above. Amendment No. 2 will extend the term of the Agreement to August 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is authorized and directed to issue Amendment No. 2 to the Professional Service Agreement with ESSA Technologies Ltd. to complete FWMT Phase 2, extending the term of the Agreement to August 31, 2017.

ADOPTED this 13th day of March, 2017.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE
PERMIT 4-05, ALEX GROUP LLC**

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:

Alex Group LLC

Wells Permit 4-05

Land Use Permit 4-04 was issued to adjacent landowners Joe and Pamela Ahl for commercial orchard and reservoir shoreline access on Wells Project land. That property was sold to Alex Group LLC, which has applied for a permit for the continued use of the property for those same purposes, plus lawn and landscaping installed by the previous owners on former orchard land, and riparian plantings to mitigate third party impacts that occurred while replanting the orchard.

3) The permittee has provided proof of insurance coverage as required by the District's Land Use Policy. It is in the best interest of the District to approve Wells Permit 4-05 as recommended by staff.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit 4-05.

ADOPTED this 13th day of March, 2017.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE
PERMIT 27C-03, BONNIE AND MARC HALLEN**

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:

Bonnie and Marc Hallen Wells Permit 27C-03

The permit is for continued use of Project lands for an existing irrigation pump and intake. This use was previously permitted to Mrs. Hallen under the original Wells Project license. The permittees have provided proof of insurance coverage as required by the District's Land Use Policy. The permit was submitted to all required Habitat Conservation Plan Parties for review, from which no comments were received.

3) It is in the best interests of the District to approve Wells Permit 27C-03.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit No. 27C-03 to the permittees.

ADOPTED this 13th day of March, 2017.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary