

COMMISSION MEETING AGENDA
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY
EAST WENATCHEE, WASHINGTON
April 9, 2018 – 1:30 P.M.

1. Flag Salute
2. Minutes
3. Bid Opening – Bid Document 18-07-D, Supply and Deliver 3-Phase Padmount Transformers
4. Bid Opening – Bid Document 18-15-D, Supply and Deliver High Amperage Padmount Switchgear
5. Vouchers
6. Public Comment
7. 30-Year Service Award – Paul Scott
8. Results of Bid Opening for Bid Document 18-09-D, Supply and Deliver Bus Support Steel for the Lone Pine Substation
9. Results of Bid Opening for Bid Doc. 18-12-D, Supply and Deliver Compact 1100 kmil EPR Primary Underground Cable
10. Prequalification of Contractor – Kenny Construction Company
11. Resolution Authorizing the Disposal of Printers and Other Computing Devices
12. Resolution Awarding Bid Document 18-09-D, Supply and Deliver Bus Support Steel for the Lone Pine Substation
13. Resolution Awarding Bid Doc. 18-12-D, Supply and Deliver Compact 1100 kmil EPR Primary Underground Cable
14. Resolution Authorizing Acceptance of Work and Final Payment to Halme Builders, Inc. Under Contract 17-14-W, Methow Hatchery Pond 13 Avian Protection Improvement and Pond Liner Replacement
15. Resolution Authorizing a Call for Bids Under Bid Document 18-01-W, Columbia Cove Park Shoreline Stabilization
16. Resolution Authorizing Acceptance of the First Unit Work by Toshiba America Energy Systems (TAES) Under Contract 06-41-W, Generator Rebuild and Unit Refurbishment for the Wells Hydroelectric Project
17. Resolution Authorizing Acceptance of the Second Unit Work by Toshiba America Energy Systems (TAES) Under Contract 06-41-W, Generator Rebuild and Unit Refurbishment for the Wells Hydroelectric Project
18. Resolution Authorizing a Professional Service Agreement with Washington Department of Fish and Wildlife for Hatchery Marking and Tagging for 2018
19. Resolution Authorizing Approval of Land Use Permit 27F-03, Matthew and Heidi Sawdon

20. Work Order Inventory No. 1043: (\$35,927) and No. 1044: \$121,810
21. Financial and Statistical Report – Wells Project – February 2018
22. Budget Report – Wells Project – Wells Project – February 2018
23. DCCN Report – March 2018
24. Other
25. Trips
26. Minutes

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE DISPOSAL OF PRINTERS
AND OTHER COMPUTING DEVICES**

RECITALS:

- 1) The District has printers and other computing devices that are obsolete and have been replaced.
- 2) These obsolete items are no longer of any use to the District and would be of no value at a surplus sale.
- 3) Electronic equipment requires recycling services for disposal.
- 4) It is in the best interests of the District to declare these obsolete items to be of no value and authorize their disposal utilizing recycling services.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the items are hereby declared to be of no value and the District is authorized to dispose of them using a recycling service.

ADOPTED this 9th day of April, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT
18-09-D TO COMPANY OR CONTRACTOR TO SUPPLY AND
DELIVER BUS SUPPORT STEEL FOR THE LONE PINE
SUBSTATION**

RECITALS:

1) By Resolution No. 18-038 dated March 12, 2018 the District called for bids under Bid Document 18-09-D, Supply and Deliver Bus Support Steel for the Lone Pine Substation.

2) On April 9, 2018 the District opened number bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
<u>Company or Contractor</u> <u>City, State</u>	\$
Engineer's Estimate	\$

3) District staff have reviewed the bids and found that the bid from Company or Contractor meets all terms and conditions of Bid Document 18-09-D. A review of the bidder's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 18-09-D to Company or Contractor.

4) It is in the best interests of the District to award Contract 18-09-D to the lowest responsive bidder, Company or Contractor, with an authorized expenditure of \$Number (words).

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 18-09-D is awarded to Company or Contractor. The General Manager is authorized to issue a Contract with Company or Contractor, subject to the filing of the Contract and a Performance and Payment Bond in accordance with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

ADOPTED this 9th day of April, 2018

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT
18-12-D TO COMPANY OR CONTRACTOR TO SUPPLY AND
DELIVER COMPACT 1100 KCMIL EPR PRIMARY
UNDERGROUND CABLE**

RECITALS:

1) By Resolution No. 18-040 dated March 12, 2018, the District called for bids under Bid Document 18-12-D, Supply and Deliver Compact 1100 kcmil EPR Primary Underground Cable.

2) On April 9, 2018, the District opened number bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
<u>Company or Contractor</u> <u>City, State</u>	\$
Engineer's Estimate	\$

3) District staff have reviewed the bids and found that the bid from Company or Contractor meets all terms and conditions of Bid Document 18-12-D. A review of the bidder's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 18-12-D to Company or Contractor.

4) Contract 18-12-D allows for the contractor to provide up to 5 percent over the requested cable length; this requires a not-to-exceed expenditure for the contract in place of a firm price.

5) It is in the best interests of the District to award Contract 18-12-D to the lowest responsive bidder, Company or Contractor, with an authorized expenditure not to exceed \$Number (words).

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 18-12-D is awarded to Company or Contractor. The General Manager is authorized to issue a Contract with Company or Contractor, subject to the filing of the Contract and a Performance and

Payment Bond in accordance with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

ADOPTED this 9th day of April, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK AND
FINAL PAYMENT TO HALME BUILDERS, INC. UNDER
CONTRACT 17-14-W, METHOW HATCHERY POND 13 AVIAN
PROTECTION IMPROVEMENT AND POND LINER
REPLACEMENT**

RECITALS:

1) By Resolution No. 17-155 dated September 25, 2017, the District awarded Contract 17-14-W, Methow Hatchery Pond 13 Avian Protection Improvement and Pond Liner Replacement.

2) By Resolution No. 17-248 dated December 29, 2017, Change Order No. 1 was authorized for \$3,215.23.

3) District staff reports the Contractor has satisfactorily completed all requirements of Contract 17-14-W and has submitted a Request for Final Payment, Certificate and Release. District staff recommends that the District accept the completed work and authorize the release of retainage in the amount of \$12,660.76. The authorized release of retainage is predicated upon receiving the required notifications from the State of Washington. The total cost of work under this contract was \$253,215.23.

4) It is in the best interests of the District to accept the work performed by Halme Builders, Inc. as complete and authorize the release of retainage for work completed under Contract 17-14-W.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the work under Contract 17-14-W, Methow Hatchery Pond 13 Avian Protection Improvement and Pond Liner Replacement is hereby accepted as complete, and that the release of retainage is hereby authorized, contingent upon receipt by the District of all necessary releases by the State of Washington. This acceptance in no manner waives any claim the District may have against the Contractor for failure to comply with the terms of the contract.

ADOPTED this 9th day of April, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID
DOCUMENT 18-01-W, COLUMBIA COVE PARK SHORELINE
STABILIZATION**

RECITALS:

1) The shoreline at Columbia Cove Park in Brewster needs to be stabilized in order to eliminate further undermining of large trees and continued recession of the park lawn and grounds along the shoreline.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide labor and materials and install engineered shoreline protection at Columbia Cove Park in accord with the specifications, terms and conditions of Bid Document 18-01-W. Sealed bids will be accepted until May 7, 2018 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 18-01-W, Columbia Cove Park Shoreline Stabilization.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 18-01-W is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to provide labor and materials for Columbia Cove Park Shoreline Stabilization.

ADOPTED this 9th day of April, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING ACCEPTANCE OF THE FIRST UNIT WORK
BY TOSHIBA AMERICA ENERGY SYSTEMS (TAES) UNDER CONTRACT
06-41-W, GENERATOR REBUILD AND UNIT REFURBISHMENT FOR THE
WELLS HYDROELECTRIC PROJECT**

RECITALS:

1. Resolution 07-158 awarded Contract 06-41-W, Generator Rebuild and Unit Refurbishment for the Wells Hydroelectric Project to Toshiba International Corporation (TIC) for \$151,100,000.00. Resolution 15-056 approved assignment of Contract 06-41-W to Toshiba America Energy Systems Corporation (TAES).

2. Resolution 07-158 authorized a Notice to Proceed for the first Unit (Unit No. 7) for an authorized expenditure of \$21,121,000.00. Change Orders 1-33 and 35-37 increased the contract amount for the first Unit to \$24,086,837.00 plus tax. TAES reached the Unit Acceptance Milestone for the first Unit on October 12, 2017.

3. District staff reports the Contractor has satisfactorily completed all requirements for the first Unit under Contract 06-41-W and has submitted a Request for Final Payment, Certificate and Release. Therefore, staff recommends that the District accept the completed work, authorize final payment of retainage in the amount of \$148,291.85, and release retainage bond 16-79-70 in the amount of \$1,056,050.00 upon receiving the required notifications from the State of Washington.

4. It is in the best interest of the District to accept the first Unit work as complete and authorize final payment of retainage and release of retainage bond under Contract 06-41-W.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the first Unit work under Contract 06-41-W, Generator Rebuild and Unit Refurbishment for the Wells Hydroelectric Project is hereby accepted as complete and that final payment of retainage and release of retainage bond is authorized, contingent on receipt by the District of all necessary releases by the State of Washington. This acceptance in no manner waives any

claim the District may have against the Contractor for failure to comply with the terms of the contract.

ADOPTED this 9th day of April, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING ACCEPTANCE OF THE SECOND UNIT
WORK BY TOSHIBA AMERICA ENERGY SYSTEMS (TAES) UNDER
CONTRACT 06-41-W, GENERATOR REBUILD AND UNIT REFURBISHMENT
FOR THE WELLS HYDROELECTRIC PROJECT**

RECITALS:

1. Resolution 07-158 awarded Contract 06-41-W, Generator Rebuild and Unit Refurbishment for the Wells Hydroelectric Project to Toshiba International Corporation (TIC) for \$151,100,000.00. Resolution 15-056 approved assignment of Contract 06-41-W to Toshiba America Energy Systems Corporation (TAES).

2. Resolution 07-211 authorized a Notice to Proceed for the second Unit (Unit No. 4) for an authorized expenditure of \$15,900,000.00. Change Orders 3, 34, 35, 38-61, and 63-79 increased the contract amount for the second Unit to \$24,757,844.00, plus tax. TAES reached the Unit Acceptance Milestone for on September 16, 2017.

3. District staff reports the Contractor has satisfactorily completed all requirements for the second Unit under Contract 06-41-W and has submitted a Request for Final Payment, Certificate and Release. Therefore, staff recommends that the District accept the completed work, authorize final payment of retainage in the amount of \$442,892.20, and release retainage bond 16-79-71 in the amount of \$795,000.00 upon receiving the required notifications from the State of Washington.

4. It is in the best interest of the District to accept the second Unit work as complete and authorize final payment of retainage and release of retainage bond under Contract 06-41-W.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the second Unit work under Contract 06-41-W, Generator Rebuild and Unit Refurbishment for the Wells Hydroelectric Project is hereby accepted as complete and that final payment of retainage and release of retainage bond is authorized, contingent on receipt by the District of all necessary releases by the State of Washington. This acceptance in no manner waives any

claim the District may have against the Contractor for failure to comply with the terms of the contract.

ADOPTED this 9th day of April, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT
WITH WASHINGTON DEPARTMENT OF FISH AND WILDLIFE FOR
HATCHERY MARKING AND TAGGING FOR 2018**

RECITALS:

- 1) The Wells and Methow Hatchery programs require the marking (adipose fin clip) and coded wire tagging of summer Chinook, summer Steelhead, and spring Chinook.
- 2) The Washington Department of Fish and Wildlife (WDFW) has marked and tagged these fish since the inception of these programs and is currently the only entity capable of marking and tagging these fish in 2018.
- 3) District staff have developed a Professional Service Agreement with WDFW to mark and tag these fish in accordance with the scheduling needs of our hatcheries and the standard pricing for marking and tagging by WDFW.
- 4) Staff recommends approval of a Professional Service Agreement with WDFW for Hatchery Marking and Tagging for 2018.
- 5) It is in the best interests of the District to enter into a Professional Service Agreement with WDFW for Hatchery Marking and Tagging for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a Professional Service Agreement with WDFW for Hatchery Marking and Tagging for 2018, the cost of which is not to exceed \$262,157 with an expiration date of December 31, 2018.

ADOPTED this 9th day of April, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE
PERMIT 27F-03, MATTHEW AND HEIDI SAWDON**

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommends approval of the following permit:

Matthew and Heidi Sawdon Land Use Permit 27F-03

The permit is for continued use of Project lands for an existing single use dock, lawn and landscaping. These uses were previously permitted to the former property owners under the original Wells Hydroelectric Project license. The permittees have provided proof of insurance coverage as required by the District's Land Use Policy. The permit was submitted to all required Habitat Conservation Plan Parties for review, from which no comments were received.

3) It is in the best interests of the District to approve Land Use Permit 27F-03.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit 27F-03 to the permittees.

ADOPTED this 9th day of April, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary