

COMMISSION MEETING AGENDA
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY
EAST WENATCHEE, WASHINGTON
MARCH 12, 2018 – 1:30 P.M.

1. Flag Salute
2. Minutes
3. Vouchers
4. Public Comment
5. Prequalification of Contractor – Basin Tree Service & Pest Control, Inc.
6. Resolution Authorizing Reserved Capacity Agreement with One Eyed Jack, LLC
7. Resolution Authorizing Reserved Capacity Agreement with Blackhawk Development, Inc.
8. Resolution Authorizing Interconnection and Service Agreement with Logon Business Systems, LLC
9. Resolution Authorizing Execution of an Interlocal Cooperative Agreement for Road Improvements with Douglas County
10. Resolution Authorizing Amendment No. 4 to the Interlocal Cooperative Agreement for Water Utility Billing and Payment Collection with Greater Bar Water District
11. Resolution Authorizing the Dissolution of the Rio Vista Street Lighting Local Utility District
12. Resolution Declaring Turtle Meters Surplus and Authorizing Disposal
13. Resolution Authorizing Acceptance of Work and Final Payment to WESCO Distribution, Inc. Under Contract 17-21-D, Supply and Deliver Compact 1100 kmil EPR Primary Underground Cable
14. Resolution Authorizing a Call for Bids Under Bid Document 18-07-D, Supply and Deliver 3-Phase Padmount Transformers
15. Resolution Authorizing a Call for Bids Under Bid Document 18-09-D, Supply and Deliver Bus Support Steel for the Lone Pine Substation
16. Resolution Authorizing a Call for Bids Under Bid Document 18-10-D, Supply and Deliver Tubular Steel for the Lone Pine Substation
17. Resolution Authorizing a Call for Bids Under Bid Document 18-12-D, Supply and Deliver Compact 1100 kmil EPR Primary Underground Cable
18. Resolution Authorizing a Call for Bids Under Bid Document 18-15-D, Supply and Deliver High Amperage Padmount Switchgear
19. Resolution Authorizing Amendment No. 11 to the Agreement for Engineering Services with HDR Engineering, Inc. Under Contract No. 11-13-W
20. Resolution Affirming Change Order No. 16 to Contract 14-19-W, Wells Hatchery Modernization
21. Resolution Authorizing a Call for Bids Under Bid Document 18-13-W, Performing Berm Breaching at Cassimer Bar

22. Resolution Authorizing a Professional Service Agreement with Anchor QEA, LLC, for HCP Policy and Coordinating Committees Chairperson and Administrative Services for the Policy, Coordinating, and Hatchery Committees
23. Resolution Authorizing a Professional Service Agreement with BioAnalysts, Inc., for HCP Hatchery Committee Chairperson
24. Resolution Authorizing Change Order No. 80 to Contract 06-41-W, Generator Rebuild and Unit Refurbishment for the Wells Hydroelectric Project
25. Resolution Authorizing Acceptance of Work and Final Payment to ABM Janitorial Services – South Central Inc. for the First and Second Year Under Contract 15-26-W, Building Maintenance for the East Wenatchee Headquarters Facility
26. Resolution Affirming Change Order No. 4 to Contract 17-02-W, Service and Draft Tube Air Compressor Upgrades at the Wells Hydroelectric Project
27. Resolution Authorizing Professional Service Agreement with Kestrel Power Engineering LLC Under 17-15-W, Model Testing and Verification at the Wells Hydroelectric Project for NERC Standards MOD-026-1 and MOD-027-1
28. Resolution Authorizing Professional Service Agreement with The DOH Associates, PS Under 17-28-D, Professional Design Services for Bridgeport Office Building Roof Membrane Replacement
29. Resolution Amending Resolution No. 18-026, Change Order No. 1 to Contract 17-12-W, Pateros Boat Dock Replacements and Boat Launch Improvements
30. Treasurer's Report – Distribution System – January 2018
31. Treasurer's Report – Wells Project – January 2018
32. Financial and Statistical Report – Wells Project – January 2018
33. Budget Report – Wells Project – Wells Project – January 2018
34. Internal Audit Report – January 2018
35. Preliminary Disturbance Reports
36. DCCN Report – February 2018
37. Other
38. Trips
39. Minutes
40. Executive Session: RCW 42.30.110(1)(g)

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING RESERVED CAPACITY
AGREEMENT WITH ONE EYED JACK, LLC**

RECITALS:

- 1) One Eyed Jack, LLC has plans to install facilities in Douglas County at a future date that will require substation capacity from the District's Veedol substation.
- 2) The District has limited substation capacity at its Veedol substation.
- 3) The District and One Eyed Jack, LLC have negotiated a special contract in the form of a Reserved Capacity Agreement to reserve substation capacity for future installation(s) at the parcel with a Douglas County, Washington tax identification number of 93700000300.
- 4) It is in the best interest of the District to enter into the Reserved Capacity Agreement with One Eyed Jack, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District is authorized to enter into the Reserved Capacity with One Eyed Jack, LLC and the District's Manager is authorized to sign the Agreement.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING RESERVED CAPACITY
AGREEMENT WITH BLACKHAWK DEVELOPMENT, INC.**

RECITALS:

1) Blackhawk Development, Inc. has plans to install facilities in Douglas County at a future date that will require substation capacity from the District's Veedol substation.

2) The District has limited substation capacity at its Veedol substation.

3) The District and Blackhawk Development, Inc. have negotiated a special contract in the form of a Reserved Capacity Agreement to reserve substation capacity for future installation(s) within Section 9, Township 22, Range 21 of Douglas County, Washington.

4) It is in the best interest of the District to enter into the Reserved Capacity Agreement with Blackhawk Development, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District is authorized to enter into the Reserved Capacity with Blackhawk Development, Inc. and the District's Manager is authorized to sign the Agreement.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING INTERCONNECTION
AND SERVICE AGREEMENT WITH LOGON
BUSINESS SYSTEMS, LLC**

RECITALS:

- 1) Logon Business Systems, LLC has installed facilities in Douglas County that equal 1,500 kilowatt amperes.
- 2) In accordance with Section 36 of the District's Customer Service Policies, new loads at one location that equal or exceed 1,500 kilowatt amperes require a special contract.
- 3) The District and Logon Business Systems, LLC have negotiated a special contract in the form of an Interconnection and Service Agreement for services to be provided at a location on George Street in Douglas County.
- 4) It is in the best interest of the District to enter into the Interconnection and Service Agreement with Logon Business Systems, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District is authorized to enter into the Interconnection and Service Agreement with Logon Business Systems, LLC and the District's Manager is authorized to sign the Agreement.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN INTERLOCAL
COOPERATIVE AGREEMENT FOR ROAD IMPROVEMENTS WITH
DOUGLAS COUNTY**

RECITALS:

1) Douglas County has initiated a project to construct 35th St NW. It is important that the electric distribution system expands along with the roadway to be available for future growth.

2) The District's electrical facilities will include underground power conduit, vaults and communications conduit. All work, including the District's portion, will be performed by a contractor selected by the County. The District will reimburse the County for the District's portion of the work. It is estimated that the District's portion of the cost will be \$210,000.00.

3) The County has prepared an Interlocal Cooperative Agreement between Douglas County and the Public Utility District No. 1 of Douglas County. All parties have reviewed this Agreement.

4) District staff recommends that it is in the best interest of the District to coordinate this work closely with the County and further recommends that the District enter into Interlocal Cooperative Agreement for 35th St NW – NW Empire Ave to NW Cascade Ave.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the General Manager is authorized to execute Interlocal Cooperative Agreement for 35th St NW - NW Empire Ave to NW Cascade Ave.

ADOPTED this 12th day of March, 2018.

Ronald E Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO THE
INTERLOCAL COOPERATIVE AGREEMENT FOR WATER
UTILITY BILLING AND PAYMENT COLLECTION WITH
GREATER BAR WATER DISTRICT**

RECITALS:

- 1) Resolution No. 98-223 authorized an Interlocal Cooperative Agreement with Downing Townsite Water District for water utility billing and payment collection services.
- 2) Resolution No. 10-199 authorized Amendment No. 1 to the Interlocal Cooperative Agreement which changed the name of the water district to the Greater Bar Water District (GBWD), adjusted the compensation rates for service and established a three year amendment cycle that matches the District's Collective Bargaining Agreement with the IBEW Local 77.
- 3) Resolution No. 11-065 authorized Amendment No. 2 to the Interlocal Cooperative Agreement which extended the term of the agreement from April 2011 to March 2014 and adjusted the compensation rates for service.
- 4) Resolution No. 15-106 authorized Amendment No. 3 to the Interlocal Cooperative Agreement which extended the term of the agreement from April 2014 to March 2017, adjusted the compensation rate for service and established a \$5.54, per transaction, credit card fee on Greater Bar water credit card payments.
- 5) Staff recommends approval of Amendment No. 4 with GBWD which would extend the term of the agreement through March 2020, adjust the compensation rate for services, place the responsibility of calculating all water service utility billing charges on the water district and establish a monthly deadline for providing the charges to be billed.
- 6) It is in the best interest of the District to issue Amendment No. 4 to the Interlocal Cooperative Agreement with the Greater Bar Water District.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is authorized and directed to issue Amendment No. 4 to the Interlocal Cooperative Agreement with the Greater Bar Water District to extend the term of the agreement through March 2020, adjust the compensation rate for services, place the responsibility of calculating all water service utility billing charges on the water district and establish a monthly deadline for providing the charges to be billed.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE DISSOLUTION OF THE
RIO VISTA STREET LIGHTING LOCAL UTILITY DISTRICT**

RECITALS:

1) Resolution 1809 authorized the formation of the Rio Vista Street Lighting Local Utility District (LUD) No. 1 of Douglas County, Washington.

2) The District and the City of East Wenatchee are working together to replace street lights that are located within the city's boundary with new energy-efficient LED fixtures.

3) The Rio Vista Street Lighting LUD is located within the city's boundary and is responsible for 10 street lights. The City of East Wenatchee has agreed to take over ownership and maintenance of the 10 lights in the Rio Vista Street Lighting LUD area.

4) It is in the best interest of the District to transfer the 10 LUD street lights into the City of East Wenatchee's name and dissolve the Rio Vista Street Lighting LUD.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District transfer the 10 Rio Vista street lights into the City of East Wenatchee's name and dissolve the Rio Vista Street Lighting LUD effective March 12, 2018.

ADOPTED this 12th day of March 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION DECLARING TURTLE METERS SURPLUS
AND AUTHORIZING DISPOSAL**

RECITALS:

1) The District has removed all Turtle meters from the Distribution System. Obsolete meters left in inventory have no value and are no longer of use to the District.

2) District staff recommends that the attached list of obsolete Turtle meters be declared surplus. Pend Oreille PUD is still using a Turtle Meter system and has agreed to pay for shipping the meters to Newport, Washington.

3) It is in the best interest of the District to declare the attached list of Turtle Meters surplus and authorize disposal to Pend Oreille PUD for the cost of shipping.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, to declare the attached list of Turtle Meters surplus and authorize disposal to Pend Oreille PUD for the cost of shipping.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK AND
FINAL PAYMENT TO WESCO DISTRIBUTION, INC. UNDER
CONTRACT 17-21-D, SUPPLY AND DELIVER COMPACT 1100
KCMIL EPR PRIMARY UNDEGROUND CABLE**

RECITALS:

1) By Resolution No. 17-195 dated November 27, 2017, the District awarded Contract 17-21-D, Supply and Deliver Compact 1100 kcmil EPR Primary Underground Cable to WESCO Distribution, Inc.

2) District staff report the Contractor has satisfactorily completed all requirements of Contract 17-21-D and has submitted a Request for Final Payment, Certificate and Release. Therefore, staff recommends that the District accept the completed work and authorize final payment in the amount of \$198,521.82 plus tax to WESCO Distribution, Inc. upon receiving the required notifications from the State of Washington.

3) It is in the best interests of the District to accept the work as complete and authorize final payment under Contract 17-21-D.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the work under Contract 17-21-D, Supply and Deliver Compact 1100 kcmil EPR Primary Underground Cable is hereby accepted as complete, and that final payment is authorized, contingent on receipt by the District of all necessary releases by the State of Washington. This acceptance in no manner waives any claim the District may have against the Contractor for failure to comply with the terms of the contract.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID
DOCUMENT 18-07-D, SUPPLY AND DELIVER 3-PHASE
PADMOUNT TRANSFORMERS**

RECITALS:

1) Large distribution transformers will be required to serve the large loads that continue to come in to Douglas County.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide large padmount transformers in accord with the specifications, terms and conditions of Bid Document 18-07-D. Sealed bids will be accepted until April 9, 2018 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 18-07-D, Supply and Deliver 3-Phase Padmount Transformers.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 18-07-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to Supply and Deliver 3-Phase Padmount Transformers.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER
BID DOCUMENT 18-09-D, SUPPLY AND DELIVER BUS
SUPPORT STEEL FOR THE LONE PINE SUBSTATION**

RECITALS:

1) The District is planning to build Lone Pine Substation in order to serve the loads acquired from Chelan PUD in the McNeil Canyon area. The design for Lone Pine Substation includes steel bus support structures.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide bus support steel in accord with the specifications, terms and conditions of Bid Document 18-09-D. Sealed bids will be accepted until April 9, 2018 at 8:30 a.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 18-09-D, Supply and Deliver Bus Support Steel for the Lone Pine Substation.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 18-09-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver bus support steel for the Lone Pine Substation.

ADOPTED this 12th day of March 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID DOCUMENT A CALL FOR BIDS UNDER BID DOCUMENT 18-10-D, SUPPLY AND DELIVER TUBULAR STEEL FOR THE LONE PINE SUBSTATION

RECITALS:

1) The District is planning to build Lone Pine Substation in order to serve the new loads acquired from Chelan PUD in the McNeil Canyon Area. Tubular poles are required as part of the construction of Lone Pine Substation.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide tubular poles in accord with the specifications, terms and conditions of Bid Document 18-10-D. Sealed bids will be accepted until April 9th, 2018 at 8:30 a.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 18-10-D, Supply and Deliver Tubular Steel for the Lone Pine Substation.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 18-10-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver tubular steel for the Lone Pine Substation.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID
DOCUMENT 18-12-D, SUPPLY AND DELIVER COMPACT 1100
KCMIL EPR PRIMARY UNDERGROUND CABLE**

RECITALS:

1) The District continues to receive requests for large loads and will require more Compact 1100 kcmil underground cable to serve those loads.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide compact 1100 kcmil EPR underground cable in accord with the specifications, terms and conditions of Bid Document 18-12-D. Sealed bids will be accepted until April 9, 2018 at 8:30 a.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 18-12-D, Supply and Deliver Compact 1100 kcmil EPR Primary Underground Cable.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 18-12-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver compact 1100 kcmil EPR primary underground cable.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID DOCUMENT 18-15-D, SUPPLY AND DELIVER HIGH AMPERAGE PADMOUNT SWITCHGEAR

RECITALS:

1) Large loads continue to come into Douglas County. High amperage switch gear is being used to protect and route the District's distribution system to large customer loads.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide high amperage switchgear in accord with the specifications, terms and conditions of Bid Document 18-15-D. Sealed bids will be accepted until April 9, 2018 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 18-15-D, Supply and Deliver High Amperage Padmount Switchgear.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 18-15-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver high amperage padmount switchgear.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AMENDMENT NO. 11 TO THE AGREEMENT FOR ENGINEERING SERVICES WITH HDR ENGINEERING, INC. UNDER CONTRACT NO. 11-13-W

RECITALS:

1) Resolution No. 12-019 dated January 30, 2012, authorized an Agreement for Engineering Services with HDR Engineering, Inc. (HDR) for the modernization of the District's hatchery infrastructure. It was anticipated at that time that the Agreement would need to be amended to accommodate additional phases and activities. The cost not to exceed for the first two phases of engineering and design work was \$610,000.

2) The following changes to the Agreement have been authorized:

- Resolution No. 12-178 authorized Amendment No. 1 at a cost of \$44,400.
- Resolution No. 13-036 authorized Amendment No. 2 at a cost of \$38,500.
- Resolution No. 13-068 authorized Amendment No. 3 at a cost of \$2,085,200.
- Resolution No. 14-112 authorized Amendment No. 4 at a cost of \$400,000.
- Resolution No. 14-173 authorized Amendment No. 5 at a cost of \$1,000,000.
- Resolution No. 15-041 authorized Amendment No. 6 at a cost of \$500,000.
- Resolution No. 15-112 authorized Amendment No. 7 at a cost of \$240,000.
- Resolution No. 16-123 authorized Amendment No. 8 at a cost of \$750,000.
- Resolution No. 17-061 authorized Amendment No. 9 at a cost of \$53,247.
- Resolution No. 17-169 authorized Amendment No. 10 at a cost of \$500,000.

3) Amendment No. 11 to the HDR Agreement for Engineering Services would allow HDR to continue to provide hatchery related engineering support.

4) The approval of Amendment No. 11 will extend the term of the Agreement to August 31, 2018 but will not change the not to exceed amount of the Agreement.

5) Based upon the need to continue receiving hatchery related engineering support from HDR, staff believes it is in the best interest of the District to approve Amendment No. 11 with HDR Engineering, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to issue Amendment No. 11 to the Agreement for Engineering Services with HDR Engineering, Inc. to extend the term of the Agreement to August 31, 2018.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AFFIRMING CHANGE ORDER NO. 16 TO
CONTRACT 14-19-W, WELLS HATCHERY MODERNIZATION**

RECITALS:

1) By Resolution No. 15-069 dated April 13, 2015, the District awarded Contract 14-19-W to Lydig Construction, Inc. in the amount of \$35,797,000 for the Wells Hatchery Modernization.

2) The following changes to the contract have been affirmed.

- Resolution No. 15-225 affirmed Change Order No. 1 at a cost of \$34,018.
- Resolution No. 15-262 affirmed Change Order No. 2 at a cost of \$41,552.
- Resolution No. 16-036 affirmed Change Order No. 3 at a cost of \$35,526.
- Resolution No. 16-053 affirmed Change Order No. 4 at a cost of \$97,400.
- Resolution No. 16-101 affirmed Change Order No. 5 at a cost of \$65,392.
- Resolution No. 16-125 affirmed Change Order No. 6 at a cost of \$159,737.
- Resolution No. 16-154 affirmed Change Order No. 7 at a cost of \$73,667.
- Resolution No. 17-021 affirmed Change Order No. 8 at a cost of \$141,403.
- Resolution No. 17-054 affirmed Change Order No. 9 at a cost of \$46,899.
- Resolution No. 17-079 affirmed Change Order No. 10 at a cost of \$87,625.
- Resolution No. 17-121 affirmed Change Order No. 11 at a cost of \$173,139.
- Resolution No. 17-129 affirmed Change Order No. 12 at a cost of \$328,865.
- Resolution No. 17-138 affirmed Change Order No. 13 for an extension of time.
- Resolution No. 17-170 affirmed Change Order No. 14 at a cost of \$243,280
- Resolution No. 18-013 affirmed Change Order No. 15 at a cost of \$46,217

3) Change Order No. 16 has been prepared to ensure that the modernization of the Wells Hatchery is completed in a manner that meets the needs and intent of the District's hatchery mitigation programs and provides a safe working environment for District personnel.

4) District staff recommends affirmation of Change Order No. 16 in the amount of \$432,932. The new not to exceed total for Contract 14-19-W, including this change order, is \$37,804,652.

5) It is in the best interests of the District to affirm Change Order No. 16 to Contract 14-19-W, Wells Hatchery Modernization.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Change Order No. 16 to Contract 14-19-W is affirmed by the Commission.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER
BID DOCUMENT 18-13-W, PERFORMING BERM BREACHING
AT CASSIMER BAR**

RECITALS:

1) Over that last twenty eight years the culverts that allow water to flow through the berms at Cassimer Bar have rusted and failed. Douglas PUD has a requirement in the new FERC license that the culverts in the Cassimer Bar Berms be repaired or replaced to restore flood plain function to the lower Okanogan River.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to breach the Cassimer Bar Berms and in accord with the specifications, terms and conditions of Bid Document 18-13-W, sealed bids will be accepted until May 1, 2018 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 18-13-W, Perform Berm Breaching at Cassimer Bar.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 18-13-W is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to perform berm breaching at Cassimer Bar.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT
WITH ANCHOR QEA, LLC, FOR HCP POLICY AND COORDINATING
COMMITTEES CHAIRPERSON AND ADMINISTRATIVE SERVICES FOR
THE POLICY, COORDINATING, AND HATCHERY COMMITTEES**

RECITALS:

1) Anchor QEA, LLC, provides the District with a chairperson for the HCP Policy and Coordinating committees and with administrative services for the Wells HCP committees. HCP Parties perform reviews of chairperson performance on a 3-year cycle.

2) Staff recommends approval of a Professional Services Agreement with Anchor QEA, LLC, to fulfill the requirement of the Wells HCP for the District to fund a neutral chairperson for the HCP PC and CC as selected by the HCP Parties.

3) It is in the best interests of the District to enter into a Professional Service Agreement with Anchor QEA, LLC, for HCP chairperson and administrative services.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a Professional Service Agreement with Anchor QEA, LLC for a chairperson for the HCP Policy and Coordinating committees and HCP administrative services, the cost of which is not to exceed \$250,000 (two hundred fifty thousand dollars) with an expiration date of January 31, 2021.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT
WITH BIOANALYSTS, INC., FOR HCP HATCHERY COMMITTEE
CHAIRPERSON**

RECITALS:

1) BioAnalysts, Inc., provides the District with a chairperson (Dr. Tracy Hillman) for the HCP Hatchery Committee. HCP Parties perform reviews of chairperson performance on a 3-year cycle, and have selected Dr. Tracy Hillman for another 3 years.

2) Staff recommends approval of a Professional Services Agreement with BioAnalysts, Inc., to fulfill the requirement of the Wells HCP for the District to fund a neutral chairperson for the HCP Hatchery Committee as selected by the HCP Parties.

3) It is in the best interests of the District to enter into a Professional Service Agreement with BioAnalysts, Inc., for HCP Hatchery Committee chairperson.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a Professional Service Agreement with BioAnalysts, Inc., for a chairperson for the HCP Hatchery Committee, the cost of which is not to exceed \$114,000 (one hundred fourteen thousand dollars) with an expiration date of January 31, 2021.

ADOPTED this 12th day of March, 2018

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 80 TO CONTRACT 06-41-W, GENERATOR REBUILD AND UNIT REFURBISHMENT FOR THE WELLS HYDROELECTRIC PROJECT

RECITALS:

1. Resolution 07-158 authorized award of Contract 06-41-W to Toshiba International Corporation with a total Contract amount of \$151,100,000 and authorized the District to issue a Notice to Proceed for the first Unit at a cost of \$21,121,000.

2. Change Orders No. 1 through 79 were previously authorized. Resolution No. 17-219 authorized Change Orders No. 76 through 79 in the amount of \$21,253,266 making the revised total for the Contract \$191,337,720, with \$88,420,514 authorized to date.

3. Change Order No. 80 has been prepared to address the following changes to the Contract:

- Unstacking of the Unit No. 2 generator rotor rim laminations.
- Provide forty-four replacement rotor pole bodies for the Unit No. 2 generator rotor
- Miscellaneous work and hardware required for Unit No. 2 disassembly
- Miscellaneous inspections and hardware for the Unit No. 4 wicket gate mechanism and generator components
- Support for turbine index testing of Units No. 3 and 4
- Transportation of spare wicket gates to the Milwaukee Service Center
- Engineering support for design of a new generator bearing oil cooling system, design of a new inner head cover with counterthrust ring and design of a new fabricated governor oil head body

4. It is in the best interest of the District to execute Change Order No. 80 with a contract increase of \$914,443.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District is hereby authorized and directed to issue Change Order No. 80 to Contract 06-41-W in the amount of \$914,443, making the revised total for the Contract \$192,252,163, with \$89,334,957 authorized to date.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK
AND FINAL PAYMENT TO ABM JANITORIAL SERVICES –
SOUTH CENTRAL INC. FOR THE FIRST AND SECOND YEAR
UNDER CONTRACT 15-26-W, BUILDING MAINTENANCE FOR
THE EAST WENATCHEE HEADQUARTERS FACILITY**

RECITALS:

1) By Resolution 15-261, dated December 28, 2015, the District awarded Contract 15-26-W, Building Maintenance for the East Wenatchee Headquarters Facility to ABM Janitorial Services – South Central Inc. One year later, The District authorized the renewal of Contract 15-26-W to ABM Janitorial Services for an additional one year period under Resolution 16-222 dated December 27, 2016.

2) District staff report the Contractor has satisfactorily completed all requirements of Contract 15-26-W for the first and second year of the contract and has submitted a Request for Final Payment, Certificate and Release for 2016 & 2017. Therefore, staff recommends that the District accept the completed work and authorize final payment in the amount of \$2,832.06 for the first year and \$3,336.60 for the second year to ABM Janitorial Services – South Central Inc. upon receiving the required notifications from the State of Washington. The total cost of the work for the first year of this contract is \$56,640.54. The total cost of work for the second year of this contract is \$66,732.12.

3) It is in the best interests of the District to accept the work as complete and authorize final payment under Contract 15-26-W.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the work under Contract 15-26-W, Building Maintenance for the East Wenatchee Facility is hereby accepted as complete, and that final payment is authorized, contingent on receipt by the District of all necessary releases by the State of Washington. This acceptance in no manner waives any claim the

District may have against the Contractor for failure to comply with the terms of the contract.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AFFIRMING CHANGE ORDER NO. 4 TO
CONTRACT 17-02-W, SERVICE AND DRAFT TUBE AIR
COMPRESSOR UPGRADES AT THE WELLS HYDROELECTRIC
PROJECT**

RECITALS:

1) By Resolution No. 17-044 dated March 27, 2017, the District awarded Contract 17-02-W, Service and Draft Tube Air Compressor Upgrades at the Wells Hydroelectric Project to University Mechanical.

2) Change Order No. 4 was prepared to fabricate and deliver piping and valves to allow interconnection of a temporary compressor in the event one of the permanent compressors is out of service.

3) District staff recommends affirmation of Change Order No. 4 in the amount of \$9,660.00. Previous change orders, in addition to this change order, bring the total cost of the contract to \$1,423,052.00.

4) It is in the best interests of the District to affirm Change Order No. 4 to Contract 17-02-W.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Change Order No. 4 to Contract 17-02-W, Service and Draft Tube Air Compressor Upgrades, is affirmed by the Commission.

ADOPTED this 12th day of March, 2018

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH KESTREL POWER ENGINEERING LLC UNDER 17-15-W, MODEL TESTING AND VERIFICATION AT THE WELLS HYDROELECTRIC PROJECT FOR NERC STANDARDS MOD-026-1 AND MOD-027-1

RECITALS:

1) Resolution 17-102 authorized the District to issue a Request for Qualifications for Model Testing and Verification at the Wells Hydroelectric Project for NERC Standards MOD-026-1 and MOD-027-1.

2) Resolution 17-162, signed October 9, 2017, authorized negotiation of a Contract with Kestrel Power Engineering LLC.

3) District staff states that Kestrel Power Engineering LLC has accepted the terms and conditions identified in the District's standard Professional Service Agreement and submitted proof of insurance as required. Kestrel Power Engineering LLC provided a rate schedule that is competitive with other firms providing like services. Staff recommends execution of a Professional Service Agreement with Kestrel Power Engineering LLC.

4) It is in the best interests of the District to enter into a Professional Service Agreement with Kestrel Power Engineering LLC for model testing and verification at the Wells Hydroelectric Project for NERC Standards MOD-026-1 and MOD-027-1.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the Professional Service Agreement with Kestrel Power Engineering LLC with regard to model testing and verification at the Wells Hydroelectric Project for NERC Standards MOD-026-1 and MOD-027-1 is hereby approved, and the District's General Manager is hereby

authorized and directed to execute said Agreement on behalf of the District. This Agreement is not to exceed \$53,000.00 and is set to expire on June 30, 2018.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH THE DOH ASSOCIATES, PS UNDER 17-28-D, PROFESSIONAL DESIGN SERVICES FOR BRIDGEPORT OFFICE BUILDING ROOF MEMBRANE REPLACEMENT

RECITALS:

1) By Resolution No. 17-238, dated December 29, 2017, the District issued a Request for Qualifications 17-28-D, Professional Design Services for Bridgeport Office Building Roof Membrane Replacement.

2) Resolution 18-027, signed on February 12, 2018, authorized negotiation of a Contract with The DOH Associates, PS.

3) District staff states that The DOH Associates, PS has accepted the terms and conditions identified in the District's standard Professional Service Agreement and submitted proof of insurance as required. The DOH Associates, PS has provided a rate schedule that is competitive with other firms providing like architectural services. Staff recommends execution of a Professional Service Agreement with The DOH Associates, PS.

4) It is in the best interests of the District to enter into a Professional Service Agreement with The DOH Associates, PS for design services related to the replacement of the Bridgeport Office roof membrane.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the Professional Service Agreement with The DOH Associates, PS with regard to design services related to the replacement of the Bridgeport Office roof membrane is hereby approved, and the District's General Manager is hereby authorized and directed to issue said Professional Service Agreement on behalf of the District. This Agreement is not to exceed \$25,000.00 and is set to expire on November 2, 2018.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, Vice President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AMENDING RESOLUTION
18-026, CHANGE ORDER NO. 1 TO CONTRACT 17-12-W,
PATEROS BOAT DOCK REPLACEMENTS AND
BOAT LAUNCH IMPROVEMENTS**

RECITALS:

1) By Resolution No. 18-026 dated February 12, 2018, the District affirmed Change Order No. 1 to Contract 17-12-W, Pateros Boat Dock Replacements and Boat Launch Improvements.

2) The new total contract cost of \$747,349.50 specified in Resolution No. 18-026 is incorrect. Resolution No. 18-026 should therefore be amended to revise the total contract cost to \$747,367.50.

3) It is in the best interests of the District to amend Resolution 18-026 to revise the total contract cost of Contract 17-12-W to \$747,367.50.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Resolution 18-026 shall be amended to revise the total contract cost of Contract 17-12-W to \$747,367.50.

ADOPTED this 12th day of March, 2018.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary