

Public Utility District No. 1 of Douglas County
Document Request Form

Please fill out the form below to request public records from District files. Include all pertinent information and be as specific as possible, as to assure timely and accurate request turn-around. There are no costs associated with viewing documents on site. The cost for hard copies and scanned documents is \$0.15 per page. Costs do not include postage and are due at the time of request.

Name: _____

Organization: _____

Title: _____

Street Address: _____

City, State, Zip: _____

Telephone Number: _____

Email Address: _____

Name of document(s) - (please include date published if known):

Requested Format:

- _____ VIEW ON SITE (No cost)
- _____ HARD COPY (See cost above)
- _____ Will pick up when ready
- _____ Please mail to address above (postage will be added to copy costs)
- _____ EMAIL - PDF Adobe Acrobat Format (If document needs to be scanned, copy charges apply)

I requested copies of the above listed document(s) and agree to pay the charges for the material requested.

(SIGNATURE)

(DATE)

If you have any questions, please contact Meaghan Vibbert at (509) 884-7191 or mvibbert@dcpud.org