

COMMISSION MEETING AGENDA  
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY  
EAST WENATCHEE, WASHINGTON  
MAY 13, 2019 – 1:30 P.M.

1. Flag Salute
2. Minutes
3. Vouchers
4. Bid Opening Results – May 6, 2019 – Bid Document 19-15-W, Low Resistance Grounding Equipment for the Wells Hydroelectric Project
5. Bid Opening Results – May 6, 2019 – Bid Document 19-18-D, Chelan Falls to Douglas Switchyard Fiber Cable
6. Bid Opening Results – May 7, 2019 – Bid Document 19-07-D, Supply and Deliver 795 ACSR Overhead Conductor
7. Public Comment
8. Promoted Employee: Amber Nealy, Administrative Assistant – Natural Resources
9. Resolution Authorizing a Professional Service Agreement with Vantage Aerial Technology for Aerial Meter Reading Services
10. Resolution Declaring 2010 Dodge Ram 4500 Truck Surplus and Authorizing Trade-In of Equipment
11. Resolution Authorizing a Professional Service Agreement with Perteet, Inc. for the Design and Construction Management of the Rapids-Columbia 230 kV Transmission Line Project
12. Resolution Authorizing Execution of a Mitigation Implementation Agreement with the Bonneville Power Administration
13. Resolution Authorizing Award of Contract 19-04-D to Asplundh Tree Expert, LLC to Provide Distribution Tree Trimming Services
14. Resolution Authorizing a Call for Bids Under Bid Document 19-05-D, Supply and Deliver Western Red Cedar Poles
15. Resolution Authorizing Award of Contract 19-07-D to Anixter Inc. to Supply and Deliver 795 ACSR Overhead Conductor
16. Resolution Authorizing Award of Contract 19-18-D to Genuine Cable Group for Chelan Falls to Douglas Switchyard Fiber Cable
17. Resolution to Authorize Purchase of Communication System Replacement Under RFP 19-01-W, Communication System Replacement
18. Resolution Authorizing Award of Contract 19-09-W, Replacement 14.4 KV Main Generator Breakers for the Wells Hydroelectric Project to Olsson Industrial Electric

19. Resolution Authorizing Amendment No. 3 to Professional Service Agreement with Cultural Resource Consultants, LLC
20. Resolution Authorizing the Execution of a Compressed Air Medical Directors Agreement with Dr. L. Keith Hanson and Dr. Eric E. Haeger
21. Resolution Authorizing the Amendment to District Land Use Permit Jorgensen Wind-06
22. Claim for Damages – Duane and Lorene Dahlke
23. Work Order Inventories No. 1057: (\$53,948); 1059: (\$50,683); 1061: \$10,042; 1063: (\$1,773,360); 1065: (\$443,072)
24. Financial and Statistical Report – Distribution System – March 2019
25. Budget Report – Distribution System – March 2019
26. Financial and Statistical Report – Wells Project – March 2019
27. Budget Report – Wells Project – Wells Project – March 2019
28. Treasurer’s Report – Distribution System – April 2019
29. Treasurer’s Report – Wells Project – April 2019
30. Preliminary Disturbance Reports
31. DCCN Report – April 2019
32. Other
33. Trips
34. Minutes
35. Executive Session: RCW 42.30.110(1)(g) and RCW 42.30.110(1)(i)

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH VANTAGE AERIAL TECHNOLOGY FOR AERIAL METER READING SERVICES**

**RECITALS:**

1) Douglas County is divided into four (4) meter reading cycles. Cycles one and two represent nearly all of the District's rural service area and roughly 8,500 meters. These meters are very spread out, require considerable labor hours to read and can be difficult to reach during the winter months.

2) Resolution 18-006 authorized a Professional Service Agreement with Central Washington University (CWU) for pilot and aircraft services for aerial meter reading. CWU elected to terminate this agreement effective April 30, 2019.

3) The District does not have a full time meter reader.

4) Vantage Aerial Technology has experience in aerial meter reading services.

5) It is in the best interest of the District to enter into a Professional Service Agreement with Vantage Aerial Technology for aerial meter reading services.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a Professional Service Agreement with Vantage Aerial Technology for aerial meter reading services, the cost of which is not to exceed \$25,000 with an expiration date of May 31, 2020.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING TRUCK 304 SURPLUS AND  
AUTHORIZING TRADE-IN OF EQUIPMENT**

**RECITALS:**

1) In accordance with District policy, Truck 304, Dodge Ram 4500, has reached the end of its useful life and needs to be retired.

2) District staff has received a quote from Barry Automotive to accept the truck on trade for fair market value.

3) It is in the best interest of the District to declare Truck 304 surplus and authorize its trade-in for fair market value.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, to declare Truck 304 surplus and authorize the trade-in to Barry Automotive with the purchase of a new replacement truck.

**ADOPTED** this 13th day of May 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT  
WITH PERTEET, INC. FOR THE DESIGN AND CONSTRUCTION  
MANAGEMENT OF THE RAPIDS-COLUMBIA 230 KV TRANSMISSION LINE  
PROJECT**

**RECITALS:**

1) The District requires professional engineering design and construction management services in order to finish the design and complete construction management of the Rapids to Columbia 230 kV Transmission Line project.

2) The current transmission engineering staff of Perteet, Inc. completed the ninety-percent engineering transmission line design and has been instrumental in the development of this project since the District entered into an agreement with Bonneville Power Administration, Chelan County PUD, and Grant County PUD to build the line in 2012.

3) It is in the best interests of the District to enter into a Professional Service Agreement with Perteet, Inc. to complete the design and construction management of the Rapids to Columbia 230 kV Transmission Line Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a Professional Service Agreement with Perteet, Inc. the cost of which is not to exceed \$ 968,000 (Nine-Hundred and Sixty Eight Thousand dollars) with an expiration date of December 31, 2024.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING EXECUTION OF A  
MITIGATION IMPLEMENTATION AGREEMENT WITH THE  
BONNEVILLE POWER ADMINISTRATION**

**RECITALS:**

1) Per Resolution 12-083, Public Utility District No. 1 of Douglas County (District) entered into an agreement with the Bonneville Power Administration (BPA), Public Utility District No. 2 of Grant County and Public Utility District No. 1 of Chelan County to build the Rapids to Columbia 230 kV Transmission Line.

2) On March 4, 2016, BPA completed an environmental review of the project which stipulates mitigation measures that must be followed during construction. The Mitigation Implementation Agreement (MIA) memorializes District and BPA responsibilities to implement these mitigation measures.

3) It is in the best interest of the District to execute the MIA.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the MIA between the District and BPA is hereby approved and the District's General Manager is hereby authorized and directed to sign on behalf of the District.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT 19-04-D  
TO ASPLUNDH TREE EXPERT, LLC TO PROVIDE  
DISTRIBUTION TREE TRIMMING SERVICES**

**RECITALS:**

1) By Resolution No. 19-027 dated March 11, 2019, the District called for bids under Bid Document 19-04-D, Provide Distribution Tree Trimming Services.

2) On April 8, 2019 the District opened two bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
Asplundh Tree Expert, LLC Woodinville, WA	\$428,126.40
Basin Tree Service & Pest Control Ephrata, WA	\$458,473.60
Engineer's Estimate	\$420,000.00

3) District staff have reviewed the bids and found that the bid from Asplundh Tree Expert, LLC meets all terms and conditions of Bid Document 19-04-D. A review of the bidder's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 19-04-D to Asplundh Tree Expert, LLC.

4) It is in the best interests of the District to award Contract 19-04-D to the lowest responsive bidder, Asplundh Tree Expert, LLC with an authorized expenditure of \$600,000.00 (Six hundred thousand dollars). At the District's discretion, this contract has the provision for one or two yearly renewal(s) after the initial Contract expires on April 30, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 19-04-D is awarded to Asplundh Tree Expert, LLC. The General Manager is authorized to issue a Contract with Asplundh Tree Expert, LLC subject to the filing of the Contract and a Performance and

Payment Bond in accordance with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

\_\_\_\_\_  
Aaron J. Viebrock, Secretary

Draft Pre-decisional Document



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID DOCUMENT 19-05-D, SUPPLY AND DELIVER WESTERN RED CEDAR POLES**

**RECITALS:**

1) The District is planning to rebuild the Chelan Falls to Rocky Reach transmission line. Rebuilding this line is part of the contract with Chelan PUD for the purchase of the McNeil Canyon area. This work will include replacing close to half the existing wood pole structures.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide wood poles in accord with the specifications, terms and conditions of Bid Document 19-05-D. Sealed bids will be accepted until June 5, 2019 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 19-05-D, Supply and Deliver Western Red Cedar Poles.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 19-05-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver western red cedar poles.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

\_\_\_\_\_  
Aaron J. Viebrock, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT  
19-07-D TO ANIXTER INC. TO SUPPLY AND DELIVER 795  
ACSR OVERHEAD CONDUCTOR**

**RECITALS:**

1) By Resolution No. 19-040 dated May 13th, 2019 the District called for bids under Bid Document 19-07-D, Supply and Deliver 795 ACSR Overhead Conductor.

2) On May 7th, 2019 the District opened three bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
Anixter Inc Portland, OR	\$ 563,181.00
Wesco Distribution, Inc. Portland, OR	\$ 759,236.00
Wesco Distribution, Inc. Portland, OR	\$ 641,950.00
Engineer's Estimate	\$ 867,500.00

3) District staff have reviewed the bids and found that the bid from Anixter Inc. meets all terms and conditions of Bid Document 19-07-D. A review of the bidder's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 19-07-D to Anixter Inc.

4) It is in the best interests of the District to award Contract 19-07-D to the lowest responsive bidder, Anixter Inc. with an authorized expenditure of \$563,181.00 (Five Hundred Sixty-Three Thousand One Hundred Eighty-One).

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 19-07-D is awarded to Anixter Inc. The General Manager is authorized to issue a Contract with Anixter Inc. subject to the filing of the Contract and a Performance and Payment Bond in accordance

with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT  
19-18-D TO GENUINE CABLE GROUP FOR CHELAN FALLS TO  
DOUGLAS SWITCHYARD FIBER CABLE**

**RECITALS:**

1) By Resolution No. 19-041 dated April 8, 2019, the District called for bids under Bid Document 19-18-D, Chelan Falls to Douglas Switchyard Fiber Cable.

2) On May 6, 2019, the District opened five bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
Genuine Cable Group Post Falls, ID	\$450,595.00
Wesco Distribution, Inc. Portland, OR	\$492,339.55
Anixter, Inc. Portland, OR	\$492,875.50
General Pacific, Inc. Portland, OR	\$535,533.15
Wesco Distribution, Inc. Portland, OR	\$566,191.48
Engineer's Estimate	\$460,000.00

3) District staff have reviewed the bids and found the bid from Genuine Cable Group is the low bid and meets all terms and conditions of Bid Document 19-18-D. A review of the bidder's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 19-18-D to Genuine Cable Group.

4) It is in the best interests of the District to award Contract 19-18-D to the lowest responsive bidder, Genuine Cable Group with an authorized expenditure of \$450,595.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 19-18-D is awarded to

Genuine Cable Group. The General Manager is authorized to issue a Contract with Genuine Cable Group subject to the filing of the Contract and a Performance and Payment Bond in accordance with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO AUTHORIZE PURCHASE OF  
COMMUNICATION SYSTEM REPLACEMENT UNDER RFP  
19-01-W, COMMUNICATION SYSTEM REPLACEMENT**

**RECITALS:**

- 1) Resolution 19-012 dated January 28, 2019 authorized the District to request proposals to replace the District's communication system under RFP 19-01-W, Communication System Replacement.
- 2) Resolution 19-043 dated April 8, 2019 authorized the District to negotiate with CompuNet, Inc. to procure and install the proposed communication system.
- 3) District staff have negotiated a final solution totaling \$287,936.45. The total price includes professional services provided by CompuNet, Inc. totaling \$88,015.63.
- 4) It is in the best interests of the District to purchase the negotiated communication system replacement and professional services.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that District Staff are authorized and directed to purchase the new communication system and enter into a Professional Service Agreement with CompuNet, Inc. the cost of which is not to exceed \$88,015.63 with an expiration date of December 31, 2019.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AWARD OF  
CONTRACT 19-09-W, REPLACEMENT 14.4 KV MAIN  
GENERATOR BREAKERS FOR THE WELLS HYDROELECTRIC  
PROJECT TO OLSSON INDUSTRIAL ELECTRIC**

**RECITALS:**

1) By Resolution No. 19-022 dated February 11, 2019, the District called for bids under Bid Document 19-09-W, Replacement 14.4 KV Main Generator Breakers for the Wells Hydroelectric Project.

2) On April 22, 2019, after due and proper notice, the District opened the following bids:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
Olsson Industrial Electric Springfield, OR	\$3,713,520.00
ABB, Inc. Princeton, NJ	\$5,031,421.00
Siemens Industry Inc. Wendell, NC	\$5,259,635.00
Engineer's Estimate	\$10,500,000.00

3) The bid received from Olsson Industrial Electric meets all terms and conditions of Bid Document 19-09-W and all addendums. A review of Olsson's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements.

4) It is in the best interests of the District to award Contract 19-09-W to the lowest responsive bidder, Olsson Industrial Electric, with an authorized expenditure of \$3,713,520.00 (three million seven hundred-thirteen thousand five hundred twenty dollars).

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 19-09-W is awarded to Olsson Industrial Electric. The General Manager is authorized to enter into a Contract with Olsson Industrial Electric, subject to the filing of the Contract and a Performance

and Payment Bond in accordance with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

Draft Pre-decisional Document



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO  
PROFESSIONAL SERVICE AGREEMENT WITH CULTURAL  
RESOURCE CONSULTANTS, LLC**

**RECITALS:**

1) Resolution No. 13-069 authorized the District to enter into a Professional Service Agreement with Cultural Resource Consultants, LLC regarding National Historic Preservation Act compliance support.

2) Staff recommends approval of Amendment No. 3 with Cultural Resource Consultants, LLC to extend the contract expiration to May 31, 2022 and to increase the not-to-exceed amount to \$275,000. This amendment would also include Cultural Resource Consultants' revised rate schedule.

3) The District has a continued need for National Historic Preservation Act compliance support. It is in the best interests of the District to issue Amendment No. 3 to amend the Professional Service Agreement with Cultural Resource Consultants, LLC as described above.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is authorized and directed to issue Amendment No. 3 to the Professional Service Agreement with Cultural Resource Consultants, LLC which extends the term of the Agreement to May 31, 2022 and increase the not-to-exceed price to \$275,000.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE EXECUTION OF A  
COMPRESSED AIR MEDICAL DIRECTORS AGREEMENT WITH  
DR. L. KEITH HANSON AND DR. ERIC E. HAEGER**

**RECITALS:**

1) Pursuant to Chapter 296-36 WAC "Safety Standards for Compressed Air Work," Resolution 08-191 authorized appointment of Dr. L. Keith Hanson, Dr. Eric E. Haeger, and Dr. Charles Waszkewitz as Compressed Air Medical Directors for the Wells Hydroelectric Project. Resolution 08-250 authorized execution of an agreement with the Medical Directors.

2) Resolution 18-151 added the appointed of Dr. Tobe H. Harberd as a Compressed Air Medical Director. Resolution 18-225 authorized execution of an agreement with Dr. Harberd.

3) The agreement executed with Dr. Harberd was revised to streamline the duties required of the Medical Directors by WAC 296-36. The same agreement executed by Dr. Harberd has been agreed to by both Dr. Hanson and Dr. Haeger. Dr. Waszkewitz is currently on a leave of absence. Upon his return, Dr. Waszkewitz will be presented with the same revised agreement.

4) It is in the best interests of the District to enter into a revised Compressed Air Medical Directors Agreement with Dr. Dr. L. Keith Hanson and Dr. Eric E. Haeger.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is authorized to enter into an agreement, on behalf of the District, with Dr. L. Keith Hanson and Dr. Eric E. Haeger, District appointed Compressed Air Medical Director for the Wells Hydroelectric Project.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

\_\_\_\_\_  
Aaron J. Viebrock, Secretary

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE AMENDMENT TO DISTRICT LAND  
USE PERMIT JORGENSEN WIND-06**

**RECITALS:**

1) Jorgensen Brothers (Jorgensen's) have been leasing property (approximately 224 acres) within the Withrow area of Douglas County from the District under Land Use Permit Jorgensen; Wind-06, (Resolution 09-75) since March of 2009. During that time, Jorgensen's have found a number of acres within the original land use permit quite hard to farm (approximately 47 acres).

2) Jorgensen's have requested removal of 47 acres from the original land use permit and revise the total acreage farmed to 177 acres from the District. Jorgensen's also request a reduction in lease payments from \$3,994.00 annually to \$3,150.00 annually, based on the original lease amount of \$17.78 per acre.

3) It is in the best interests of the District to amend original Land Use Permit Jorgensen; Wind-06 to reflect 177 acres being farmed and change the annual payment amount to \$3,150.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the amended District Land Use Permit Jorgensen; Wind-06 between Jorgensen Brothers and the District is hereby approved, and the District's General Manager is authorized to execute the necessary documents on behalf of the District.

**ADOPTED** this 13th day of May, 2019.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

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Aaron J. Viebrock, Secretary