

COMMISSION MEETING AGENDA
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY
WELLS DAM, WASHINGTON
MAY 28, 2019 – 1:30 P.M.

Note: The location of this meeting is Wells Dam. The meeting will be in a conference room located inside the dam. When approaching the dam, please use the call box located by the traffic gate-arm to notify staff of your arrival. Park on the dam and staff will escort you to the meeting.

1. Flag Salute
2. Minutes
3. Vouchers
4. Public Comment
5. 20-Year Service Award – Richard Miller
6. 30-Year Service Awards – John Scheller
7. New Employees: Apprentice Operators Grant Whitehall and Ryan Burnett; Journeyman Operator Patrick Strode; Hydropower Engineer Antonio Oliveira; Utilityman I Orlando Lara; Inventory and Procurement Officer Kevin Bovee; Wells Hatchery Specialist Shaun Elliott
8. Resolution Declaring 1996 Ford F250 Truck Surplus and Authorizing the District to Sell Equipment by Public Auction
9. Resolution Authorizing a Call for Bids Under Bid Document 19-22-D, Supply and Deliver Two 230 kV Breakers for Rapids Switchyard
10. Resolution Authorizing a Professional Service Agreement with Scada and Controls Engineering, Inc. for Software and Hardware Technical Support for the Wells Hatchery SCADA System
11. Resolution Authorizing Amendment No. 9 to Professional Service Agreement 12-17-W with Jacobs Engineering Group Inc. for Consulting Engineering Services
12. Resolution Authorizing Amendment No. 1 to Professional Service Agreement 15-25-W with Doble Engineering Group for Engineering Services for the Replacement of the GSU Transformers at the Wells Hydroelectric Project
13. Resolution Authorizing a Professional Service Agreement with the Confederated Tribes of the Colville Reservation for Wells Hydroelectric Project Archaeological Monitoring
14. Resolution Authorizing Continued Employment of Gary R. Ivory as the District's General Manager
15. Write-off to the Reserve for Uncollectible Accounts: \$998
16. Financial and Statistical Report – Wells Project – April 2019
17. Budget Report – Wells Project – Wells Project – April 2019
18. Internal Audit Report – April 2019

19. Preliminary Disturbance Reports

20. Other

21. Trips

22. Minutes

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION DECLARING 1996 FORD F250 TRUCK
SURPLUS AND AUTHORIZING THE DISTRICT TO SELL
EQUIPMENT BY PUBLIC AUCTION**

RECITALS:

1) The District has a 1996 Ford F250 Truck, Equipment No. 29, which has reached the end of its useful life and is no longer needed or useful to Distribution Operations.

2) District staff recommends this equipment be sold by public auction.

3) It is in the best interest of the District to declare the 1996 Ford F250 Truck as surplus and no longer of use to the District and authorize it to be sold by public auction.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, to declare Truck 29 surplus and authorize it to be sold by public auction.

ADOPTED this 28th day of May, 2019.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID DOCUMENT 19-22-D, SUPPLY AND DELIVER TWO 230 KV BREAKERS FOR RAPIDS SWITCHYARD

RECITALS:

1) The District is moving forward in the construction of the 230 kV transmission line between Rapids Switchyard and BPA's Columbia Switchyard. Part of this work includes installation of new equipment and structures in Rapids Switchyard to receive the new 230 kV transmission line. Bid Document 19-22-D has been prepared to purchase the 230 kV breakers that will be needed at Rapids for the new transmission line.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide 230 kV Breakers in accord with the specifications, terms and conditions of Bid Document 19-22-D. Sealed bids will be accepted until June 24, 2019 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 19-22-D, Supply and Deliver Two 230 kV Breakers for the Rapids Switchyard.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 19-22-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver two 230 kV breakers for rapids switchyard.

ADOPTED this 28th day of May, 2019.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH SCADA AND CONTROLS ENGINEERING, INC. FOR SOFTWARE AND HARDWARE TECHNICAL SUPPORT FOR THE WELLS HATCHERY SCADA SYSTEM

RECITALS:

1) The Wells Hatchery Modernization included a System Control and Data Acquisition (SCADA) software system that controls the water supplies, levels, flows, temperatures, dissolved oxygen throughout the hatchery and controls all of the facility related alarms.

2) This SCADA system is very complex and District staff anticipates the need for ongoing software and hardware technical support from Scada and Controls Engineering, Inc.

3) It is in the best interests of the District to enter into a Professional Service Agreement with Scada and Controls Engineering, Inc. for this technical support.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a Professional Service Agreement with Scada and Controls Engineering, Inc. for SCADA software and hardware technical support, the cost of which is not to exceed \$50,000 with an expiration date of May 31, 2020.

ADOPTED this 28th day of May, 2019.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AMENDMENT NO. 9 TO PROFESSIONAL SERVICE AGREEMENT 12-17-W WITH JACOBS ENGINEERING GROUP INC. FOR CONSULTING ENGINEERING SERVICES

RECITALS:

1) Resolution 12-122 authorized the District to issue a Request for Qualifications 12-17-W for Consulting Engineering Services for the Wells Hydroelectric Project.

2) By Resolutions 12-149 and 12-166 respectively, the District negotiated and executed a Professional Service Agreement with Jacobs Engineering Group Inc. with a not-to-exceed amount of \$2,000,000.00 and a term date ending October 3, 2015.

3) The following changes to the agreement have been authorized:

Resolution	Amendment	Not-To-Exceed	Termination Date
13-174	1	\$3,000,000.00	
14-078	2	\$4,000,000.00	
15-113	3	\$4,500,000.00	
15-113	4	\$5,000,000.00	
15-131	5		October 3, 2018
15-213	6	\$7,000,000.00	
17-059	7	\$9,000,000.00	
18-165	8	\$10,200,000.00	October 3, 2019

4) The agreement is for on-call engineering and the scope of services varies year-over-year depending on the needs of the District for proper operation and maintenance of the Wells Hydroelectric Project. Requirements of FERC and the Board of Consultants regarding the potential failure modes related to seismic performance, post-seismic stability, and potential for internal erosion of both the east and west embankments of the Wells Project has had an unforeseeable impact on this agreement. Invoices for services performed through March, 2019, total approximately \$9,950,000.00. Estimates to complete the tasks currently in progress exceed the not-to-exceed amount and the termination date currently authorized by the agreement.

5) It is in the best interest of the District to authorize Amendment No. 9, thereby increasing the not-to-exceed amount to \$12,200,000.00 and extending the term of the agreement to December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Amendment No. 9 to the Professional Service Agreement with Jacobs Engineering Group Inc. for Consulting Engineering Services is hereby approved, thereby increasing the not-to-exceed amount of the Agreement to \$12,200,000.00 and extending the term of the agreement to December 31, 2019. The District's General Manager is hereby authorized and directed to execute said Amendment on behalf of the District.

ADOPTED this 28th day of May, 2019.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO PROFESSIONAL SERVICE AGREEMENT 15-25-W WITH DOBLE ENGINEERING GROUP FOR ENGINEERING SERVICES FOR THE REPLACEMENT OF THE GSU TRANSFORMERS AT THE WELLS HYDROELECTRIC PROJECT

RECITALS:

1) Resolution 15-211 authorized the District to issue a Request for Qualifications 15-25-W for Engineering Services for the Replacement of the GSU Transformers at the Wells Hydroelectric Project.

2) By Resolutions 16-029 and 16-055 respectively, the District negotiated and executed a Professional Service Agreement with Doble Engineering Group with a not-to-exceed amount of \$200,000.00 and a term date ending September 30, 2018.

3) No changes to the agreement have been authorized.

4) The agreement is for specification preparation, bid review, design review, shop inspections, and witness factory acceptance testing and reporting. The estimate to complete these tasks extends past the term date currently authorized by the agreement.

5) It is in the best interest of the District to authorize Amendment No. 1, thereby extending the term of the agreement to July 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Amendment No. 1 to the Professional Service Agreement with Doble Engineering Company for Engineering Services is hereby approved, thereby extending the term of the agreement to July 31, 2021. The District's General Manager is hereby authorized and directed to execute said Amendment on behalf of the District.

ADOPTED this 28th day of May, 2019.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT
WITH THE CONFEDERATED TRIBES OF THE COLVILLE
RESERVATION FOR WELLS HYDROELECTRIC PROJECT
ARCHAEOLOGICAL MONITORING**

RECITALS:

1) As part of the implementation of the Wells Hydroelectric Project Historic Properties Management Plan, the District conducts annual monitoring of archaeological sites on the Wells Reservoir. The District also is required to complete National Register of Historic Places determinations of eligibility for ten sites per year. In 2019, a total of 36 sites are scheduled to be monitored by the Colville Reservation and will prepare ten eligibility determinations for the District.

2) Staff recommends approval of a Professional Service Agreement with the Confederated Tribes of the Colville Reservation to conduct monitoring of 36 archaeological sites and to complete ten determinations of eligibility in 2019.

3) It is in the best interests of the District to enter into a Professional Service Agreement with the Confederated Tribes of the Colville Reservation for archaeological monitoring and eligibility determination services for the Wells Hydroelectric Project.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a Professional Service Agreement with Confederated Tribes of the Colville Reservation, the cost of which is not to exceed \$108,157.00 (One hundred eight thousand, one hundred fifty-seven dollars and zero cents) with an expiration date of May 30, 2020.

ADOPTED this 28th day of May, 2019.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING CONTINUED EMPLOYMENT
OF GARY R. IVORY AS THE DISTRICT'S GENERAL MANAGER**

RECITALS:

1) The District is a public utility district organized under Title 54 of the Revised Code of Washington.

2) The District desires to continue the employment of Gary R. Ivory (Ivory) as the General Manger for all purposes authorized under Washington law, including, but not limited to, RCW 54.16.100, and subject to the terms and conditions of Washington law and directives of the Board of Commissioners (Commission).

3) The General Manager is an at-will employee of the District; therefore, the Commission may terminate the employment of the General Manager at any time without cause or any reason; however, the District and the General Manager have the expectation that the relationship between the District and the General Manager will be long-lasting so long as it is beneficial to the District.

4) The Commission believes that Ivory has duly performed his duties as General Manager since July 1, 2017; and the Commission believes it is in the best interests of the District for Ivory to continue to service as General Manager according to the attached Employment Agreement (Agreement).

5) The Commission has determined that this Agreement facilitates the retention and employment of a highly qualified General Manager.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the employment of Ivory is continued according to the terms of the Agreement effective May 28, 2019, that the Commission is authorized to sign the Agreement.

ADOPTED this 28th day of May, 2019.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

Draft Pre-decisional Document