1. Flag Salute

2. Minutes

3. Vouchers

4. Public Comment


6. Bid Opening Results – March 2, 2020 – Bid Doc. 20-03-W, Rehabilitate Unit 3 Trashracks at the Wells Hydroelectric Project

7. Resolution Authorizing Renewal of Contract 19-04-D, Provide Distribution Tree Trimming Services for an Additional One-Year Period with Asplundh Tree Expert, LLC

8. Resolution Authorizing Amendment No. 1 to the Professional Service Agreement with Perteet Under Contract No. 19-17-D

9. Resolution Authorizing a Rate Adjustment for Professional Service Agreement with Electrical Consultants, Inc.

10. Resolution Authorizing Award of Contract 19-23-D to Hydrogenics Corporation to Supply and Deliver Hydrogen Electrolyzer Equipment


12. Resolution Authorizing Amendment No. 2 to Professional Service Agreement with Washington State Department of Fish and Wildlife for Marking and Tagging Hatchery Fish

13. Resolution Authorizing a Professional Service Agreement with Columbia Research Specialist, LLC for Pikeminnow Removal

14. Resolution Authorizing Change Order No. 87 to Contract 06-41-W, Generator Rebuild and Unit Refurbishment for the Wells Hydroelectric Project

15. Resolution Authorizing a Notice to Proceed for the Sixth Unit Generator Work Under Contract 06-41-W with Toshiba America Energy Systems Corporation

16. Resolution Authorizing Award of Contract 20-03-W to Toshiba America Energy Systems to Rehabilitate Unit 3 Trashracks at the Wells Hydroelectric Project
17. Resolution Authorizing Amendment No. 1 to Professional Service Agreement with HDR Engineering

18. Resolution Declaring 1999 Hyster Model H40XM Forklift Equipment No. 60051 Surplus and Authorizing the District to See Equipment by Public Auction

19. Resolution to Increase the Authorized Amount with the Law Firm Paine Hamblen

20. Resolution Authorizing the Closure of the Wells Hydroelectric Project Revolving Fund


23. DCCN Report – February 2020

24. Other

25. Trips

26. Minutes

27. Executive Session: RCW 42.30.110(1)(g) and RCW 42.30.110(1)(i)
RESOLUTION NO. _____

A RESOLUTION AUTHORIZING RENEWAL OF CONTRACT 19-04-D, PROVIDE DISTRIBUTION TREE TRIMMING SERVICES FOR AN ADDITIONAL ONE-YEAR PERIOD WITH ASPLUNDH TREE EXPERT, LLC

RECITALS:

1) By Resolution 19-058 dated May 13, 2019, the District awarded Contract 19-04-D, Provide Distribution Tree Trimming Services to Asplundh Tree Expert, LLC.

2) District staff recommends that the District exercise its option to renew the Contract for a second year. The total dollar amount shall not exceed $600,000 (Six hundred thousand dollars) per year as stated in the original bid document and will expire on April 30, 2021.

3) It is in the best interests of the District to renew Contract 19-04-D, Provide Distribution Tree Trimming Services for the second year.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is authorized and directed to renew Contract 19-04-D, Provide Distribution Tree Trimming Services.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. ________

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICE AGREEMENT WITH PERTEET UNDER CONTRACT NO. 19-17-D

RECITALS:


2) Resolution 19-050 authorized negotiation of a Contract for Professional Engineering Services with PerTeet.

3) Resolution 19-056 authorized award of a Professional Service Agreement to PerTeet.

4) District staff states that a rate schedule for the year 2020 has been submitted by PerTeet. These rate adjustments are necessary to cover the increased cost of doing business.

5) It is in the best interests of the District to amend the Professional Service Agreement with PerTeet. The change is estimated to increase the Professional Engineering Service engineering fees by 3.9 percent.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is hereby authorized and directed to issue any necessary documents to implement the Amendment to the Professional Service Agreement with PerTeet which will update the rate schedule for 2020.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _______

A RESOLUTION AUTHORIZING A RATE ADJUSTMENT FOR PROFESSIONAL SERVICE AGREEMENT WITH ELECTRICAL CONSULTANTS, INC.

RECITALS:

1) Resolution 02-247 authorized award of a Professional Service Agreement to Electrical Consultants, Inc. (ECI) for professional engineering services.

2) This contract allows for annual adjustments to the rate schedule to reflect any increase in the costs of doing business.

3) A fee schedule for 2020 has been submitted by ECI, which reflects an increase of approximately 10.43 percent. The proposed rates are within industry standards. District staff recommends that the District accept the proposed rate increase.

4) It is in the best interests of the District to adopt the proposed 2020 rate schedule to the Professional Service Agreement with Electrical Consultants, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is hereby authorized and directed to issue any necessary documents to adopt the 2020 rate schedule to the Professional Service Agreement with Electrical Consultants, Inc.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING AWARD OF CONTRACT 19-23-D TO HYDROGENICS CORPORATION TO SUPPLY AND DELIVER HYDROGEN ELECTROLYZER EQUIPMENT

RECITALS:

1) By Resolution No. 19-125 dated October 14, 2019, the District declared the sole bid under Bid Document 19-23-D, Supply and Deliver Hydrogen Electrolyzer Equipment, non-responsive and authorized the General Manager to negotiate contract terms with potential parties to complete the work.

2) The District reached out to several vendors and successfully negotiated an acceptable proposal with Hydrogenics Corporation. The scope of the work is essentially the same as when originally bid and the price of $10,118,000 is within the original Engineer’s Estimate. The District has opted to accept the offered option of supply with one less compressor, which reduces the cost to $9,483,250.

3) District staff have reviewed the proposal and found that the negotiated proposal from Hydrogenics Corporation meets all terms and conditions of Bid Document 19-23-D. A review of the bidder’s experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 19-23-D to Hydrogenics Corporation.

4) It is in the best interests of the District to award Contract 19-23-D to Hydrogenics Corporation with an authorized expenditure of $9,483,250 (Nine Million, Four Hundred Eighty Three Thousand, Two Hundred Fifty Dollars).

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 19-23-D is awarded to Hydrogenics Corporation. The General Manager is authorized to issue a Contract with Hydrogenics Corporation subject to the filing of the Contract and a Performance and Payment Bond in accordance with the District’s specifications and which contract and bond are to be in a form that is satisfactory to the District.
ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING REQUEST FOR QUALIFICATIONS 20-08-D, PROFESSIONAL ENGINEERING SERVICES FOR SAFETY AND DESIGN OF THE DOUGLAS PUD HYDROGEN ELECTROLYZER PROJECT

RECATALS:

1) The District has committed to move forward with a hydrogen project. Request for Qualifications (RFQ) No. 20-08-D has been prepared for Professional Engineering Consulting Services to help in the Design and Evaluation of the Douglas PUD Hydrogen Electrolyzer Project. These services are needed to ensure project conformance with the latest safety codes and standards in this relatively new industry.

2) District staff states that the District has need to issue RFQ No. 20-08-D for Professional Engineering Services for Safety and Design of the Douglas PUD Hydrogen Electrolyzer Project and recommends publication of the RFQ. Qualifications will be accepted until 1:30 p.m. Pacific time on April 8, 2020 in the District’s East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a Request for Qualifications and advertise in pertinent publications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that RFQ No. 20-08-D for Professional Engineering Services for Safety and Design of the Douglas PUD Hydrogen Electrolyzer Project is hereby approved and the District’s General Manager is hereby authorized and directed to issue RFQ No. 20-08-D to provide these services.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO PROFESSIONAL SERVICE AGREEMENT WITH WASHINGTON STATE DEPARTMENT OF FISH AND WILDLIFE FOR MARKING AND TAGGING HATCHERY FISH

RECITALS:

1) Resolution No. 18-066 authorized the District to enter into a Professional Service Agreement with Washington State Department of Fish and Wildlife (WDFW) for hatchery marking and tagging during 2018.

2) By Resolution No. 18-196, this contract was extended through December 31, 2019 with a new total not-to-exceed amount of $529,945.

3) Staff recommends approval of Amendment No. 2 with WDFW, extending the term of the Agreement through June 30, 2020 to provide the necessary fish marking and tagging.

4) It is in the best interests of the District to amend this Agreement as outlined above. Amendment No. 2 will extend the term of the Agreement to June 30, 2020 and increase the contract by $190,997, bringing the not-to-exceed amount of the Agreement to $720,942.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is authorized and directed to issue Amendment No. 2 to the Professional Service Agreement with Washington State Department of Fish and Wildlife for marking and tagging. Amendment No. 2 would extend the term of the Agreement through June 30, 2020, and the not-to-exceed price to $720,942.
ADOPTED this 9th day of March, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH COLUMBIA RESEARCH SPECIALISTS, LLC FOR PIKEMINNOW REMOVAL

RECITALS:

1) The Wells HCP requires the implementation of a Pikeminnow removal program. Removal efforts using set-line methods have been highly effective since their implementation in 1998.

2) Columbia Research Specialists, LLC has consistently provided cost-effective professional services to the District, including the implementation of the Pikeminnow removal program.

3) Staff believes it is in the best interest of the District to enter into a Professional Service Agreement with Columbia Research Specialists, LLC for three years (2020-2022) for the removal of Northern Pikeminnow with costs not to exceed $145,000, $147,900, and $150,858 per year in 2020, 2021, and 2022, respectively, with a contract expiration date of December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is hereby authorized and directed to enter into a Professional Service Agreement with Columbia Research Specialists, LLC for Pikeminnow removal.

ADOPTED this 9th day of March, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary
RESOLUTION NO. ________

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 87 TO CONTRACT 06-41-W, GENERATOR REBUILD AND UNIT REFURBISHMENT FOR THE WELLS HYDROELECTRIC PROJECT

RECITALS:

1) Resolution 07-158 awarded Contract 06-41-W to Toshiba International Corporation (TIC) for $151,100,000.00. Resolution 15-056 approved assignment of Contract 06-41-W to Toshiba America Energy Systems Corporation (TAES).

2) As referenced in the attached resolution and contract summaries, the following changes have previously been authorized, bringing the authorized work total to $122,660,176.00 and the contract total to $204,571,186.00:
   - Notice to Proceed on the 1st through 5th Units;
   - Change Order Nos. 1 through 86

3) Change Order No. 87 has been prepared to incorporate miscellaneous extra work previously authorized for the 3rd (U2) and 4th (U3) Units by Field Work Orders and revise the outage duration for the 3rd (U2) Unit to 588 days. Change Order No. 87 will increase the contract by $549,894.00 to $205,121,080.00.

4) It is in the best interest of the District to execute Change Order No. 87.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District is hereby authorized and directed to issue Change Order No. 87 to Contract 06-41-W in the amount of $549,894.00 bringing the authorized work total to $123,210,070.00 and the contract total to $205,121,080.00.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. ______

A RESOLUTION AUTHORIZING A NOTICE TO PROCEED FOR THE SIXTH UNIT GENERATOR WORK UNDER CONTRACT 06-41-W WITH TOSHIBA AMERICA ENERGY SYSTEMS CORPORATION

RECITALS:

1) Resolution 07-158 awarded Contract 06-41-W to Toshiba International Corporation (TIC) for $151,100,000.00. Resolution 15-056 approved assignment of Contract 06-41-W to Toshiba America Energy Systems Corporation (TAES).

2) Contract 06-41-W provides for an individual Notice to Proceed (NTP) for each generating unit. The Bid Schedule value for the sixth unit, including an estimated escalation adjustment in accordance with the contract, is $23,477,033.00. The escalation adjustment was estimated based on available fourth quarter pricing index values. A Change Order will be issued for the difference in the estimated adjustment and the actual adjustment when the quarter pricing index values relative to the date of the NTP are published.

3) In the best interest of the District, staff recommends authorizing NTP for the sixth unit. The NTP on the sixth unit will increase the total authorized amount of Contract 06-41-W from $122,660,176.00 to $210,598,817.00.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that a NTP for the sixth unit in the amount of $23,477,033.00 is hereby authorized, which brings the total authorized cost under the Contract 06-41-W to $210,598,817.00. The commencement of work under this NTP is subject to the receipt of a performance and payment bond satisfactory to the District.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING AWARD OF CONTRACT 20-03-W TO TOSHIBA AMERICA ENERGY SYSTEMS TO REHABILITATE UNIT 3 TRASHRACKS AT THE WELLS HYDROELECTRIC PROJECT

RECITALS:

1) Resolution No. 20-023, dated January 27, 2020, authorized a Call for Bids for Bid Document 20-03-W, Rehabilitate Unit 3 Trashracks at the Wells Hydroelectric Project.

2) On March 2, 2020, after due and proper notice, the District opened the following bids:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total for Bid Comparison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Industrial Coatings Unlimited, LLC</td>
<td>$224,849.00</td>
</tr>
<tr>
<td>Toshiba America Energy Systems (TAES)</td>
<td>$210,000.00</td>
</tr>
<tr>
<td>Hancock Sandblast &amp; Paint LLC</td>
<td>$212,000.00</td>
</tr>
<tr>
<td>Extreme Coatings, Inc. dba ECI Services</td>
<td>$276,000.00</td>
</tr>
<tr>
<td>Engineer’s Estimate</td>
<td>$295,000.00</td>
</tr>
</tbody>
</table>

3) District staff has reviewed the bids and found that the bid from TAES meets all terms and conditions of Bid Document 20-03-W. A review of the bidder’s experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 20-03-W to TAES.

4) It is in the best interests of the District to award Contract 20-03-W to the lowest responsive bidder, TAES, with an authorized expenditure of $210,000.00 (two hundred ten thousand dollars) plus sales tax.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 20-03-W is awarded to Toshiba America Energy Systems. The General Manager is authorized to enter into a Contract with TAES, subject to the filing of the Contract and a Performance and Payment Draft Pre-decisional Document
Bond in accordance with the District’s specifications and which contract and bond are to be in a form that is satisfactory to the District.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING AMENDMENT NO. 1
TO PROFESSIONAL SERVICE AGREEMENT
WITH HDR ENGINEERING

RECATALS:

1) By Resolution No. 18-096 dated May 14, 2018, the District entered into a Professional Service Agreement (PSA) with HDR Engineering for Wells Project Board of Consultants for $100,000.00.

2) HDR is proposing a 2.3% increase from the 2018 rate schedule using the Consumer Price Index for two years. Staff recommends approval of Amendment No. 1 with HDR Engineering to adopt Exhibit C, 2020 Category Rate Schedule.

3) It is in the best interest of the District to amend the Professional Service Agreement with HDR Engineering for a reasonable increase in rates. Amendment No. 1 will not increase the not-to-exceed amount of the Contract.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is authorized and directed to issue Amendment No. 1 to the Professional Service Agreement with HDR Engineering for Consulting Services for the Wells Hydroelectric Project.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION DECLARING 1999 HYSTER MODEL H40XM FORKLIFT EQUIPMENT NO. 60051 SURPLUS AND AUTHORIZING THE DISTRICT TO SELL EQUIPMENT BY PUBLIC AUCTION

RECITALS:

1) The District has a 1999 Hyster Model H40XM Forklift, Equipment No. 60051, which has reached the end of its useful life and is no longer useful for hatchery purposes.

2) District staff recommends that Forklift No. 60051 be declared as surplus and be sold at public auction.

3) It is in the best interest of the District to declare 1999 Hyster Model H40XM Forklift as surplus and no longer of use to the District. District staff is seeking authorization to sell it at public auction.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, to declare Forklift No. 60051 as surplus and authorize it to be sold at public auction.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION TO INCREASE THE AUTHORIZED AMOUNT WITH THE LAW FIRM PAINE HAMBLEN

RECITALS:

1) Resolution No. 19-033 authorized the District to enter into a Legal Services Agreement with the Law Firm of Paine Hamblen.

2) It is in the best interest of the District to increase the not-to-exceed price by $20,000, bringing the total amount authorized to $60,000.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is authorized and directed to increase the not-to-exceed price to $60,000 with the Law Firm of Paine Hamblen.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. ________

A RESOLUTION AUTHORIZING THE CLOSURE OF THE WELLS HYDROELECTRIC PROJECT REVOLVING FUND

RECITALS:

1) The Wells Hydroelectric Project Revolving Fund was established to provide a convenient and efficient way to reimburse employees of the Wells Project for purchases of incidental business items with personal funds.

2) The District’s new Accounting and Business Solution (NISC) provides a better reimbursement process for these type of incidental business purchases at the Wells Project.

3) For this reason, District staff recommends closure of the Wells Hydroelectric Project Revolving Fund and the receipting of the remaining fund balance into the Wells Hydroelectric Revenue Fund.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the Wells Hydroelectric Project Revolving Fund be closed and the remaining fund balance be receipted into the Wells Hydroelectric Revenue Fund.

ADOPTED this 9th day of March, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary