The District Office is closed to the public. A conference phone line is provided to comply with the Open Public Meetings Act. To listen to the Commission Meeting, please call 1-206-207-1700 and enter meeting access code 146 124 2715. To join via video conference, please go to www.webex.com, click join, enter meeting number 146 124 2715 and PUDONE as the password. These conference call options are in response to the COVID-19 guidance from Governor Inslee and will not be a regular occurrence.

1. Flag Salute
2. Minutes
3. Vouchers
4. Bid Opening: Bid Doc. 20-14-D, Supply and Deliver 115 – 13.2 kV, 42 MVA, Substation Transformer to Lincoln Rock Switchyard
8. Public Comment
9. Hearing on the Electric Distribution System and the Wells Hydroelectric Project Calendar Year 2021 Budget
10. Resolution Recommending the Signing of a Pole Attachment License Agreement with Ziply Fiber, LLC
11. Resolution Authorizing Award of Contract 20-18-D to ABB Enterprise Software Inc. to Supply and Deliver 115 and 230 kV Instrument Transformers to Lincoln Rock Switchyard
12. Resolution Authorizing Award of Contract 20-19-D to Carlson Sales Meter Solutions to Supply and Deliver 230 kV and 115 kV Breakers to Lincoln Rock Switchyard
13. Resolution Affirming Change Order No. 5 to Contract 16-33-W, 2017-2018 Forebay Debris Removal Services for the Wells Hydroelectric Project
14. Resolution Authorizing Amendment No. 6 to Professional Service Agreement with Schnabel Engineering
15. Resolution Authorizing a Loan from the District’s Electric Distribution System Capital Project Revolving Loan Fund to the District’s Wells Hydroelectric Project

16. Resolution Authorizing Approval of Land Use Permit 825-03, Lake Pateros Home Owners Association

17. Resolution Authoring Renewal of Property Insurance with ACE American Insurance Company and AEGIS Insurance Services, Inc.

18. Write-off to the Reserve for Uncollectible Accounts – October: $37.00


20. Budget Report – Wells Project – August


22. Treasurer’s Report – Wells Project – September

23. Internal Audit Report – September

24. DCCN Report – September

25. Preliminary Disturbance Reports

26. Other

27. Trips

28. Minutes

29. Executive Session: RCW 42.30.110(1)(i)
RESOLUTION NO. _________

A RESOLUTION RECOMMENDING THE SIGNING OF A POLE ATTACHMENT LICENSE AGREEMENT WITH ZIPLY FIBER, LLC.

RECITALS:

1) In May of 2020, Ziply Fiber, LLC Completed the purchase and takeover of Frontier Communications. As a new pole attachment licensor, the District has negotiated an agreement with Ziply Fiber, LLC.

2) It is in the best interest of the District to execute the Pole Attachment License Agreement with Ziply Fiber, LLC in order to establish the responsibilities of the District and Ziply Fiber, LLC in regards to existing responsibilities and requirements of new pole attachments.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the Pole Attachment License Agreement between the District and Ziply Fiber, LLC is hereby approved and the District’s General Manager is hereby authorized and directed to sign on behalf of the District.

ADOPTED this 26th day of October, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING AWARD OF CONTRACT 20-18-D TO ABB ENTERPRISE SOFTWARE INC. TO SUPPLY AND DELIVER 115 AND 230 KV INSTRUMENT TRANSFORMERS TO LINCOLN ROCK SWITCHYARD

RECITALS:


2) On October 19, 2020 the District opened five bids as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total for Bid Comparison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anixter, Inc. Portland, OR</td>
<td>$516,411.00 (Trench)</td>
</tr>
<tr>
<td>Anixter, Inc. Portland, OR</td>
<td>$402,690.00 (GE Grid Sol.)</td>
</tr>
<tr>
<td>General Pacific, Inc. Fairview, OR</td>
<td>$478,296.00 (Trench)</td>
</tr>
<tr>
<td>General Pacific, Inc. Fairview, OR</td>
<td>$418,176.00 (ITEC/Trench)</td>
</tr>
<tr>
<td>ABB Enterprise Software Inc, Lexington, KY</td>
<td>$340,382.00</td>
</tr>
<tr>
<td>Engineer’s Estimate</td>
<td>$552,000.00</td>
</tr>
</tbody>
</table>

3) District staff have reviewed the bids and found that the bid from ABB Enterprise Software Inc. meets all terms and conditions of Bid Document 20-18-D. A review of the bidder’s experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 20-18-D to ABB Enterprise Software Inc.

4) It is in the best interests of the District to award Contract 20-18-D to the lowest responsive bidder, ABB Enterprise Software Inc. with an authorized expenditure of $340,382.00 (three hundred forty thousand, three hundred eighty two dollars).
NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 20-18-D is awarded to ABB Enterprise Software Inc. The General Manager is authorized to issue a Contract with ABB Enterprise Software Inc. subject to the filing of the Contract and a Performance and Payment Bond in accordance with the District’s specifications and which contract and bond are to be in a form that is satisfactory to the District.

ADOPTED this 26th day of October, 2020.

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Molly Simpson, President

______________________________
Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING AWARD OF CONTRACT
20-19-D TO CARLSON SALES METER SOLUTIONS TO SUPPLY
AND DELIVER 230 KV AND 115 KV BREAKERS
TO LINCOLN ROCK SWITCHYARD

RECITALS:

1) By Resolution No. 20-161 dated September 14, 2020, the District called for bids under Bid Document 20-19-D, Supply and Deliver 230 kV and 115 kV Breakers to Lincoln Rock Switchyard.

2) On October 19, 2020, the District opened five bids as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total for Bid Comparison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hitachi ABB Power Grids</td>
<td>$1,041,566.00</td>
</tr>
<tr>
<td>Mt. Pleasant, PA</td>
<td></td>
</tr>
<tr>
<td>General Pacific, Inc.</td>
<td>$1,039,520.00</td>
</tr>
<tr>
<td>Fairview, OR</td>
<td></td>
</tr>
<tr>
<td>Anixter, Inc.</td>
<td>$1,148,857.80</td>
</tr>
<tr>
<td>Portland, OR</td>
<td></td>
</tr>
<tr>
<td>Carlson Sales Metering Solutions</td>
<td>$1,006,335.00</td>
</tr>
<tr>
<td>Battle Ground, WA</td>
<td></td>
</tr>
<tr>
<td>Mitsubishi Electric</td>
<td>$1,084,797.00</td>
</tr>
<tr>
<td>Warrendale, PA</td>
<td></td>
</tr>
<tr>
<td>Engineer’s Estimate</td>
<td>$1,030,000.00</td>
</tr>
</tbody>
</table>

3) District staff have reviewed the bids and found that the bid from Carlson Sales Metering Solutions meets all terms and conditions of Bid Document 20-19-D. A review of the bidder’s experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 20-19-D to Carlson Sales Metering Solutions.

4) It is in the best interests of the District to award Contract 20-19-D to the lowest responsive bidder, Carlson Sales Metering Solutions with an authorized expenditure of $1,006,335.00 (one million, six thousand, three hundred thirty five dollars)

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 20-19-D is awarded to
Carlson Sales Metering Solutions. The General Manager is authorized to issue a Contract with Carlson Sales Metering Solutions subject to the filing of the Contract and a Performance and Payment Bond in accordance with the District’s specifications and which contract and bond are to be in a form that is satisfactory to the District.

ADOPTED this 26th day of October, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary
RESOLUTION NO. _____

RESOLUTIONaffirming change order no. 5
to 16-33-w, 2017-2018 forebay debris removal services
for the wells hydroelectric project

RECITALS:

1) By Resolution 17-013 dated January 23, 2017, the District awarded
Contract 16-33-W, 2017-2018 Forebay Debris Removal Services, to KRCI, LLC for
2017 and 2018 services.

2) Contract 16-33-W has an option to renew the Contract for $100,000.00 per
year for an additional year ending December 31, 2019, and a second additional year
ending December 31, 2020. Change Order No. 3 increased the renewal amount to
$150,000.00 per year. Change Order No. 4 renewed the contract for 2020 services.

3) Due to an unusually high volume of debris in the forebay, the District had
a need to perform additional unexpected debris removal services. In accordance with
Administrative Bulletin 9.7, District staff executed Change Order No. 5 in the amount of
$5,000.00, bringing the not-to-exceed amount to $155,000.00 for 2020 services.

4) It is in the best interest of the District to affirm Change Order No. 5 to
Contract 16-33-W.

NOW, THEREFORE, BE IT RESOLVED by the Commission of
Public Utility District No. 1 of Douglas County, Washington, that Change Order No. 5 to
Contract 16-33-W, 2017-2018 Forebay Debris Removal Services, for the Wells
Hydroelectric Project, is affirmed by the Commission.

ADOPTED this 26th day of October, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING AMENDMENT NO. 6 TO PROFESSIONAL SERVICE AGREEMENT WITH SCHNABEL ENGINEERING

RECITALS:

1) Resolution No. 19-089 dated July 22, 2019, authorized the District to enter into a Professional Service Agreement (PSA) with Schnabel Engineering for Consulting Services for $251,000.00, terminating April 30, 2020. Amendments 1-5 to the Agreement added Tasks 2 through 13 and increased the not-to-exceed amount to $1,821,754.00, but retained the termination date as to December 31, 2020.

2) Staff recommends approval of Amendment No. 6 with Schnabel Engineering to increase the budget to complete prior authorized tasks 1, 4, 11, & 12; extend the Time Performance to July 21, 2022; and increases the not-to-exceed amount to $2,554,368.00.

   Task 1: Part 12D Independent Consultant Safety Inspection Report – Expand Scope of Work to include required Flood Inundation Maps. (+$216,984.00)

   Task 4: Board of Consultant Support – Increase budget to continue through remediation of the East Embankment. (+$300,000.00)

   Task 11: Aquifer Pump Testing and Safety Evaluation of Groundwater Pumping Wells – Increase budget to support the Wells Hatchery, decommissioning plan for the embankment wells, and aid with writing a Drilling Program Plan. (+47,400.00)

   Task 12: Update Dam Safety Surveillance and Monitoring Plan (DSSMP) – Expand Scope of Work to include required items not identified in the original proposal and add Infrastructure Monitoring Services (IMS). (+168,230.00)

3) It is in the best interest of the District to amend the Professional Service Agreement with Schnabel Engineering. Amendment No. 6 will increase the not-to-exceed amount of the Contract by $732,614.00 bringing the total amount of the Agreement to $2,554,368.00.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is authorized and directed to issue Amendment No. 6 to the Professional Service Agreement with Schnabel Engineering for Consulting Services for the Wells Hydroelectric Project.
ADOPTED this 26th day of October, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary
RESOLUTION NO. ________

A RESOLUTION AUTHORIZING A LOAN FROM THE DISTRICT’S ELECTRIC DISTRIBUTION SYSTEM CAPITAL PROJECT REVOLVING LOAN FUND TO THE DISTRICT’S WELLS HYDROELECTRIC PROJECT

RECITALS:

1) Public Utility District No. 1 of Douglas County, Washington (District) owns, operates, and maintains the Wells Hydroelectric Project (Wells Project) and the Electric Distribution System (Electric Distribution System or Electric System), each as further defined in Resolution No. 03-184 adopted by the Board of Commissioners of the District (Commission) on November 6, 2003 (Master Resolution), as it may be amended from time to time. Capitalized terms not otherwise defined herein shall have the meanings set forth in the Master Resolution.

2) Resolution 17-068 adopted by the Commission on May 22, 2017 established a Capital Project Revolving Loan Fund in the accounts of the Electric Distribution System for the purpose of loaning, from time to time, certain amounts on hand in the Capital Project Revolving Loan Fund to other District accounts for payment of costs related to specific Commission-designated capital projects for the District’s Electric Distribution System or the Wells Project.

3) To meet the continuing need for construction capital, the Wells Project will require another $10 million loan.

4) The Capital Project Revolving Loan Fund currently has a balance of over $15 million.

5) The District has issued and has reserved the right in the future to issue bonds and other obligations (Bonds) payable from and secured by Revenues of the Wells Project after the payment of Operating Expenses (as further defined in the Master Resolution, Net Revenues).
6) Section 7.11 of the Master Resolution authorizes the District, at any time, to incur obligations which are junior and subordinate to the payment of the principal and Accreted Value, premium, interest and reserve fund requirements for the Bonds so long as the District is not in default under the terms of the Master Resolution and on the date of incurring such junior or subordinate obligation, there is no deficiency in any reserve account for any Bonds previously established.

7) It is in the best interest of the District to authorize the District’s Treasurer to execute and deliver Note No. 7 in the amount of $10 million to evidence a loan from the Capital Project Revolving Loan Fund to the Wells Project pursuant to Resolution 17-068 as provided herein. Note No. 7 shall be a subordinate lien obligation payable from and secured by Net Revenues of the Wells Project payable after the prior payment of all amounts required to be paid or set aside with respect to Bonds of the Wells Project.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s Treasurer is directed to execute and deliver Note No. 7 in the amount of $10 million dollars to evidence a loan from the Capital Project Revolving Loan Fund to the Wells Project in accordance with District policy, the Master Resolution, and Resolution No. 17-068. Note No. 7 will bear interest as provided in Resolution No. 17-068 and shall be payable and shall mature (not more than 30 years from its date of issuance) on the dates and as provided in the Note. The District hereby pledges Net Revenues of the Wells Project to the payment of principal of and interest on Note No. 7 which pledge shall be junior and subordinate to the payment of the principal and Accreted Value, premium, interest and reserve fund requirements for the Bonds of the Wells Project as permitted in the Master Resolution.

ADOPTED this 26th day of October, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING APPROVAL OF LAND USE PERMIT 825-03, LAKE PATEROS HOMEOWNERS ASSOCIATION

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:
   Lake Pateros Homeowners Association   Wells Permit 825-03
   The permit is for use of Project lands for an existing community dock and boat lift, and use of an existing road and beach area. The permittee has provided proof of insurance coverage as required by the District’s Land Use Policy.

3) It is in the best interests of the District to approve Wells Permit 825-03.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is hereby authorized and directed to execute, in accordance with the District’s Land Use Policy, Land Use Permit No. 825-03.

ADOPTED this 26th day of October, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING THE DISTRICT TO RENEW PROPERTY INSURANCE WITH ACE AMERICAN INSURANCE COMPANY AND AEGIS INSURANCE SERVICES, INC.

RECITALS:

1) The District’s current Property Insurance Policy with ACE American Insurance Company (ACE) and AEGIS Insurance Services, Inc. (AEGIS) expires on November 1, 2020.

2) ACE and AEGIS provided a quote for renewal with mostly similar terms and conditions for a 50/50 quota share program. The quoted premium is $714,454, plus $4,500 for engineering fees and approximately $5,000 for jurisdictional inspection fees with a $200,000,000 limit that includes coverage for acts of terrorism.

3) District staff has reviewed the quotes and recommends renewal of Property Insurance with ACE and AEGIS.

4) It is in the best interests of the District to renew property insurance coverage through ACE and AEGIS for the quoted premium of $723,954 for the period of November 1, 2020 to November 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s Treasurer will secure Property insurance coverage with ACE and AEGIS.

ADOPTED this 26th day October, 2020.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

ATTEST:

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Aaron J. Viebrock, Secretary