

COMMISSION MEETING AGENDA
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY
EAST WENATCHEE, WASHINGTON
NOVEMBER 23, 2020 – 1:30 P.M.

The District Office is closed to the public. A conference phone line is provided to comply with the Open Public Meetings act. To listen to the Commission Meeting, please call 1-206-207-1700 and enter meeting access code 146 135 5470. To join via video conference, please go to www.webex.com, click join, enter meeting number 146 135 5470 and PUDONE as the password. These conference call options are in response to the COVID-19 guidance from Governor Inslee and will not be a regular occurrence.

1. Flag Salute
2. Minutes
3. Vouchers
4. Public Comment
5. Hearing on the Electric Distribution System and the Wells Hydroelectric Project Calendar Year 2021 Budget
6. Prequalification of Contractors
7. Resolution Revising Schedule 6 of the Electric Distribution System Customer Service Policies
8. Resolution Authorizing a Call for Bids Under Bid Document 20-13-D, Supply and Deliver 115 kV and 230 kV Switches to Lincoln Rock Switchyard
9. Resolution Authorizing a Call for Bids Under Bid Document 20-29-D, Supply and Deliver 230 – 115 kV, 225 MVA, Autotransformer to Lincoln Rock Switchyard
10. Resolution Authorizing Acceptance of Work and Final Payment to KRCI Under Contract 16-33-W, 2017-2018 Forebay Debris Removal Services for the Wells Hydroelectric Project
11. Resolution Authorizing a General Services Agreement with Northwest Power Pool Corporation for Individual Work Order for Area 40 Coordination
12. Resolution Authorizing a Professional Service Agreement with Donnor Inc. DBA Badger Mountain Productions
13. Resolution Authorizing Approval of Land Use Permit 716-02, Christopher and Rebeca Kope
14. Write-off to the Reserve for Uncollectible Accounts – November: \$75.00

15. Internal Audit Report – October

16. Preliminary Disturbance Reports

17. Other

18. Trips

19. Minutes

20. Executive Session: RCW 42.30.110(1)(i)

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION REVISING SCHEDULE 6 OF THE ELECTRIC
DISTRIBUTION SYSTEM CUSTOMER SERVICE POLICIES**

RECITALS:

1) The District's wholesale communication rates are established by Schedule 6 of the District's Customer Service Policies.

2) To meet the changing business needs of the District's communication system, DCCN staff is recommending a revision to Schedule 6 of the District's Customer Service Policies.

3) It is in the best interest of the District to revise Schedule 6 of the Electric Distribution System Customer Service Policies effective December 1, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the Electric Distribution System Customer Service Policies, Schedule 6, be revised as recommended by staff.

ADOPTED this 23rd day of November, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER
BID DOCUMENT 20-13-D, SUPPLY AND DELIVER 115 KV AND
230 KV SWITCHES TO LINCOLN ROCK SWITCHYARD**

RECITALS:

1) The District has authorized construction of Lincoln Rock Switchyard. The planned switchyard requires 115 kV and 230 kV disconnect switches for isolation and sectionalizing of the switchyard components.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide 115 kV and 230 kV disconnect switches in accord with the specifications, terms and conditions of Bid Document 20-13-D. Sealed bids will be accepted until December 21, 2020 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 20-13-D, Supply and Deliver 115 kV and 230 kV Switches to Lincoln Rock Switchyard.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 20-13-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver 115 kV and 230 kV switches to Lincoln Rock Switchyard.

ADOPTED this 23rd day of November, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER
BID DOCUMENT 20-29-D, SUPPLY AND DELIVER 230 - 115 KV,
225 MVA, AUTOTRANSFORMER TO LINCOLN ROCK
SWITCHYARD**

RECITALS:

1) An autotransformer at Lincoln Rock Switchyard is necessary to connect the 230 kV transmission lines to the 115 kV transmission lines; increasing reliability and allowing more power to flow through the District's transmission system.

2) Staff recommends that the District solicit bids in compliance with RCW 54.040.070 to provide a 230 kV to 115 kV autotransformer in accord with the specifications, terms and conditions of Bid Document 20-29-D. Sealed bids will be accepted until January 4, 2021 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 20-29-D, Supply and Deliver 230 – 115 kV, 225 MVA, Autotransformer to Lincoln Rock Switchyard.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 20-29-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver 230 - 115 kV, 225 MVA, autotransformer to Lincoln Rock Switchyard.

ADOPTED this 23rd day of November, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK
AND FINAL PAYMENT TO KRCI UNDER
CONTRACT 16-33-W, 2017-2018 FOREBAY DEBRIS REMOVAL
SERVICES FOR THE WELLS HYDROELECTRIC PROJECT**

RECITALS:

1) Resolution No. 17-013 dated January 23, 2017, awarded Contract 16-33-W to KRCI, LLC. Resolution No. 19-020 dated February 11, 2019, authorized renewal of the contract for an additional year ending December 31, 2019. Resolution No. 20-009 dated January 13, 2020, authorized renewal of the contract for an additional year ending December 31, 2020, for an authorized expenditure of \$150,000.00. Resolution No. 20-192 authorized Change Order No. 5 increasing the not-to-exceed amount to \$155,000.00 for the 2020 calendar year.

2) District staff reports the Contractor has satisfactorily completed all requirements of Contract 16-33-W and has submitted a Request for Final Payment, Certificate and Release for services completed in the 2020 calendar year. Therefore, staff recommends that the District accept the completed work and authorize final payment upon receiving the required notifications from the State of Washington. The total cost of work for 2020 services is \$154,214.34 plus tax.

3) It is in the best interest of the District to accept the work as complete and authorize final payment for 2020 services under Contract 16-33-W.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the work under Contract 16-33-W, 2017-2018 Forebay Debris Removal Services for the Wells Hydroelectric Project, is hereby accepted as complete, and that final payment is authorized, contingent on receipt by the District of all necessary releases by the State of Washington. This acceptance in no manner waives any claim the District may have against the Contractor for failure to comply with the terms of the contract.

ADOPTED this 23rd day of November, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A GENERAL SERVICES AGREEMENT
WITH NORTHWEST POWER POOL CORPORATION FOR
INDIVIDUAL WORK ORDER FOR AREA 40 COORDINATION**

RECITALS:

1) The Western Electricity Coordinating Council (WECC) leads a process by which computer models (or base cases), documenting specific power system conditions, seasons, and operating years, are maintained and published. With ColumbiaGrid winding down, the Northwest Power Pool has stepped forward to begin providing Area Coordinator services for this effort.

2) Staff recommends approval of the Northwest Power Pool's General Services Agreement for Individual Work Order for Area 40 Coordination. Participation in this Agreement will facilitate the District's input into WECC's base case coordination process.

3) It is in the best interests of the District to enter into a General Services Agreement with the Northwest Power Pool Corporation for Individual Work Order for Area 40 Coordination.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into a General Services Agreement with the Northwest Power Pool Corporation for Individual Work Order for Area 40 Coordination, the cost of which is not to exceed \$5,909 (five thousand, nine hundred, nine) with an expiration date of October 31, 2021.

ADOPTED this 23rd day of November, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH DONNOR INC. DBA BADGER MOUNTAIN PRODUCTIONS

RECITALS

- 1) The District has need for video photography documentation of District facilities and activities on an ongoing basis.
- 2) Donnor Inc. DBA Badger Mountain Productions has provided these services for the District for several years and has developed considerable knowledge of the District's operations. The current Agreement expires December 31, 2020.
- 3) Staff recommends approval of a Professional Service Agreement with Donnor Inc. DBA Badger Mountain Productions through December 31, 2021 with a maximum of 50 hours billed per month. There are no changes to rates this year.
- 4) It is in the best interest of the District to enter into a new Professional Service Agreement with Donnor Inc. DBA Badger Mountain Productions.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized to enter into a Professional Service Agreement with Donnor Inc. DBA Badger Mountain Productions, the total cost of which shall not exceed \$100,000.

ADOPTED this 23rd day of November, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE
PERMIT 716-02, CHRISTOPHER AND REBECA KOPE**

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:

Christopher and Rebeca Kope Wells Permit 716-02

The permit is for use of Project lands for a 10 foot wide access path. The permittee has provided proof of insurance coverage as required by the District's Land Use Policy.

3) It is in the best interests of the District to approve Wells Permit 716-02.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit Number 716-02.

ADOPTED this 23rd day of November, 2020.

Molly Simpson, President

Ronald E. Skagen, Vice President

ATTEST:

Aaron J. Viebrock, Secretary