

COMMISSION MEETING AGENDA  
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY  
EAST WENATCHEE, WASHINGTON  
APRIL 12, 2021 – 1:30 P.M.

A conference phone line is provided to comply with the Open Public Meetings act. To listen to the Commission Meeting, please call 1-206-207-1700 and enter meeting access code 187 608 5409. To join via video conference, please go to [www.webex.com](http://www.webex.com), click join, enter meeting number 187 608 5409 and PUDONE as the password. These conference call options are in response to the COVID-19 guidance from Governor Inslee and will not be a regular occurrence.

1. Flag Salute
2. Minutes
3. Vouchers
4. Public Comment
5. Resolution Authorizing Rate Adjustments to the Customer Service Policies
6. Bid Opening Results – Bid Doc. 21-10-D, Supply and Deliver Tubular Steel Poles for the Lincoln Rock Switchyard
7. Resolution Affirming Execution of Easement No. DACW67-2-12-29 with the Department of the Army
8. Resolution Authorizing Amendment No. 1 to the Interlocal Agreement for a Community Alert Siren with Douglas County Fire District No. 5
9. Resolution Authorizing an Interlocal Agreement with Public Utility District No. 1 of Chelan County for Purchase of Property and Easements
10. Resolution Rejecting Bids Under Bid Document 21-02-D, Supply and Deliver 230 X 115 kV – 13.2 kV, 37.5 MVA, Substation Transformers to East Wenatchee
11. Resolution Authorizing Award of Contract 21-12-D to WESCO Distribution, Inc. to Supply and Deliver Compact 1100 KCMIL EPR Primary Underground Cable
12. Resolution Authorizing a Call for Bids Under Bid Document 21-25-D, Supply and Deliver 230 X 115 kV – 13.2 kV, 37.5 MVA, Substation Transformers to Urban Industrial Substation
13. Resolution Authorizing a Call for Bids Under Bid Document 21-27-D, H2 Gas Cascading Panels
14. Resolution Authorizing Professional Service Agreement 21-18-W-PS, Mechanical Engineering for Life Safety Projects at the Wells Hydroelectric Project with KGS Group
15. Resolution Authorizing Professional Service Agreement 21-23-W-PS, Mechanical Engineering for Class 1 Vertical Leaf Wheeled Spillway Gates at the Wells Hydroelectric Project with Black and Veatch
16. Resolution Affirming Ninth Amendment of Power Sales Service Agreement with the Confederated Tribes of the Colville Reservation

17. Resolution Authorizing Confirmation Agreement with Puget Sound Energy, Inc. for the Colville Tribe's Power Allocation
18. Resolution Declaring Office Equipment Surplus and Authorizing Disposal
19. Preliminary Disturbance Reports
20. DCCN Reports – March 2021
21. Other
22. Trips
23. Minutes
24. Executive Session: RCW 42.30.110(1)(g) and RCW 42.30.110(1)(i)

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING REVISIONS TO THE  
CUSTOMER SERVICE POLICIES**

**RECITALS:**

1) After careful consideration of the District's current and future financial needs, District staff recommends revisions to Schedule 4, Energy Delivery Service.

2) The revised schedule would allow the District to serve new large customers with non-Wells Dam power. The schedule would be titled Power Delivery Service and would become effective May 1st of 2021 with gradual rate adjustments of 2.3% effective each January 1st through 2025.

3) Rate hearings were advertised and held on February 22nd and March 8th. Community leaders requested additional meetings, which were held on April 6th and 7th at the District's East Wenatchee office.

4) All comments received on the proposed rate adjustments have been carefully considered.

5) It is in the best interests of the District to adopt the revised rate schedule.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the revised rate schedule as listed below, with copies attached to and made a part of this resolution, are hereby adopted to be effective May 1, 2021.

Schedule 4 – Power Delivery Service

**ADOPTED** this 12th day of April, 2021.

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Molly Simpson, President

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Ronald E. Skagen, Vice President

**ATTEST:**

\_\_\_\_\_  
Aaron J. Viebrock, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AFFIRMING EXECUTION OF EASEMENT  
NO. DACW67-2-12-29 WITH THE DEPARTMENT OF THE ARMY**

**RECITALS:**

1) Public Utility District No. 1 of Douglas County is the grantee for a Department of the Army Easement No. DACW67-2-12-29 which authorizes an overhead line across portions of Tracts G600, G602, G604, Chief Joseph Dam Project.

2) The Department of the Army has revised the alignment and updated wording in the agreement for a structure relocation as part of ongoing repairs from the Pearl Hill Fire.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the execution of Easement No. DACW67-2-12-29 with the Department of the Army is affirmed by the Commission.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

\_\_\_\_\_  
Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE  
INTERLOCAL AGREEMENT FOR A COMMUNITY ALERT  
SIREN WITH DOUGLAS COUNTY FIRE DISTRICT NO. 5**

**RECITALS:**

1) Resolution No. 11-100, dated August 1, 2011, authorized an Interlocal Agreement with Douglas County Fire District No. 5 for a Community Alert Siren. This Agreement set the annual cost of power for the siren at \$ 40.00 with a ten year term.

2) Amendment No. 1 will extend the term for another 10 years, set to expire on June 30, 2031 and will revise the annual cost to \$ 50.00 to compensate for the increased cost of power over the last ten years.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the General Manager is authorized to sign Amendment No. 1 to the Interlocal Agreement for a Community Alert Siren with Douglas County Fire District No. 5.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN INTERLOCAL  
AGREEMENT WITH PUBLIC UTILITY DISTRICT NO. 1 OF  
CHELAN COUNTY FOR PURCHASE OF PROPERTY AND  
EASEMENTS**

**RECITALS:**

1) The Washington State Department of Transportation (WSDOT) is currently in the process of surplusing property near the Douglas Switchyard. Per Washington State House bill 2015 1299 section 213 (2) (C), adjoining property owners must be given the first opportunity to acquire property that abuts the surplus property. Chelan County PUD currently owns the two abutting parcels next to the surplus parcel.

2) Chelan County PUD and the District have drafted an Interlocal Agreement that would allow the District to purchase easements for existing transmission and distribution lines crossing these parcels as well as approximately 5.6 acres of property for future District operations.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is authorized and directed to sign the Interlocal Agreement with Public Utility District No. 1 of Chelan County.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION REJECTING BIDS UNDER BID DOCUMENT  
21-02-D, SUPPLY AND DELIVER 230 X 115 KV - 13.2 KV,  
37.5 MVA, SUBSTATION TRANSFORMERS TO EAST  
WENATCHEE**

**RECITALS:**

1) By Resolution No. 21-020 dated February 8, 2021 the District called for bids under Bid Document 21-02-D, Supply and Deliver 230 X 115 kV - 13.2 kV, 37.5 MVA, Substation Transformers to East Wenatchee.

2) On March 8, 2021 the District opened three bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
WEG Transformers USA Washington, MO	\$8,205,744.00
Aubrey Silvey Enterprises Inc. Carrolton, GA	\$5,905,715.03
Virginia Transformer Group Roanoke, VA	\$5,797,868.00
Engineer's Estimate	\$8,756,000.00

3) The transformer manufactures bids have expired and the District plans to go back out to bid for these items.

4) It is in the best interests of the District to reject the bids received for Bid Document 21-02-D.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the bids be rejected under Bid Document 21-02-D, Supply and Deliver 230 X 115 kV - 13.2 kV, 37.5 MVA, Substation Transformers to East Wenatchee.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

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Ronald E. Skagen, Secretary

Draft Pre-decisional Document



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT  
21-12-D TO WESCO DISTRIBUTION, INC. TO SUPPLY AND  
DELIVER COMPACT 1100 KCMIL EPR PRIMARY  
UNDERGROUND CABLE**

**RECITALS:**

1) By Resolution No. 21-033 dated February 22, 2021, the District called for bids under Bid Document 21-12-D, Supply and Deliver Compact 1100 kemil EPR primary Underground Cable.

2) On March 22, 2021 the District opened one bid as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
WESCO Distribution, Inc. Fairview, OR	\$308,812.50
Engineer's Estimate	\$280,000.00

3) District staff have reviewed the bid and found that the bid from WESCO Distribution, Inc. meets all terms and conditions of Bid Document 21-12-D. A review of the bidder's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 21-12-D to WESCO Distribution, Inc.

4) Contract 21-12-D allows for the contractor to provide up to 5 percent over the requested cable length; this requires a not-to-exceed expenditure for the contract in place of firm price.

5) It is in the best interests of the District to award Contract 21-12-D to the lowest responsive bidder, WESCO Distribution, Inc. with an authorized expenditure not to exceed \$324,253.13 (three hundred twenty-four thousand, two hundred fifty-three dollars and thirteen cents).

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 21-12-D is awarded to WESCO Distribution, Inc. The General Manager is authorized to issue a Contract with WESCO Distribution Inc. subject to the filing of the Contract and a Performance and

Payment Bond in accordance with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER  
BID DOCUMENT 21-25-D, SUPPLY AND DELIVER 230 X  
115 KV - 13.2 KV, 37.5 MVA, SUBSTATION TRANSFORMERS TO  
URBAN INDUSTRIAL SUBSTATION**

**RECITALS:**

1) The purchase of four transformers are necessary to provide distribution feeder level voltage from a new substation in East Wenatchee.

2) Staff recommends that the District solicit bids in compliance with RCW 54.040.070 to provide four 230 X 115 kV to 13.2 kV power transformers in accordance with the specification terms and conditions of Bid Document 21-25-D. Sealed bids will be accepted until May 17, 2021 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 21-25-D, Supply and Deliver 230 X 115 kV - 13.2 kV, 37.5 MVA, Substation Transformers to Urban Industrial Substation.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 21-25-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver 230 X 115 kV - 13.2 kV, 37.5 MVA, substation transformers to Urban Industrial Substation.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

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Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER  
BID DOCUMENT 21-27-D, H2 GAS CASCADING PANELS**

**RECITALS:**

1) The District is building a Hydrogen production facility, which requires specialized Cascading Panels for dispensing the hydrogen into trailers at controlled rates.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide gas cascading panels in accord with the specifications, terms and conditions of Bid Document 21-27-D. Sealed bids will be accepted until May 18, 2021 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 21-27-D, H2 Gas Cascading Panels.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 21-27-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to provide H2 gas cascading panels.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

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Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT  
21-18-W-PS, MECHANICAL ENGINEERING FOR LIFE SAFETY PROJECTS  
AT THE WELLS HYDROELECTRIC PROJECT WITH KGS GROUP**

**RECITALS:**

1) The Wells Hydroelectric Project has an immediate need for consulting engineering related to Life Safety Projects.

2) Resolution No. 20-178, executed on September 28, 2020, authorized Request for Qualifications (RFQ) 20-23-W, Engineering and Related Services for the Wells Hydroelectric Project. Statements of Qualification (SOQ) were accepted through November 11, 2020.

3) An evaluation of the SOQs received by the District for Category B, Structural Engineering, and Category C, Mechanical Engineering, determined that KGS Group is the most qualified to meet the specific needs of the District.

4) Professional Service Agreement (PSA) 21-18-W-PS, Mechanical Engineering for Life Safety Projects at the Wells Hydroelectric Project, has been negotiated with KGS Group to perform engineering services, as required and when requested, for a not-to-exceed amount of \$100,000.00 and a termination date of December 31, 2021.

4) It is in the best interest of the District to enter into PSA 21-18-W-PS with KGS Group for professional engineering services related to life safety.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into Professional Service Agreement 21-18-W-PS, the cost of which is not to exceed One Hundred Thousand Dollars (\$100,000.00) with an expiration date of December 31, 2021.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

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Ronald E. Skagen, Secretary

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT  
21-23-W-PS, MECHANICAL ENGINEERING FOR CLASS 1 VERTICAL LEAF  
WHEELED SPILLWAY GATES AT THE WELLS HYDROELECTRIC  
PROJECT WITH BLACK AND VEATCH**

**RECITALS:**

1) The Wells Hydroelectric Project has an immediate need for consulting engineering related to Class 1 Vertical Leaf Wheeled Spillway Gates.

2) Resolution No. 20-178, executed on September 28, 2020, authorized Request for Qualifications (RFQ) 20-23-W, Engineering and Related Services for the Wells Hydroelectric Project. Statements of Qualification (SOQ) were accepted through November 11, 2020.

3) An evaluation of the SOQs received by the District for Category B, Structural Engineering, and Category C, Mechanical Engineering, and subsequent proposals that were requested for the specific scope of work related to spillway gates determined that Black and Veatch is the most qualified to meet the specific needs of the District.

4) Professional Service Agreement (PSA) 21-23-W-PS, Mechanical Engineering for Class 1 Vertical Leaf Wheeled Spillway Gates at the Wells Hydroelectric Project, has been negotiated with Black and Veatch to perform engineering services, as required and when requested, for a not-to-exceed amount of \$250,000.00 and a termination date of December 31, 2023.

4) It is in the best interest of the District to enter into PSA 21-23-W-PS with Black and Veatch for professional engineering services related to spillway gates.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to enter into Professional Service Agreement 21-23-W-PS, the cost of which is not to exceed Two Hundred Fifty Thousand Dollars (\$250,000.00) with an expiration date of December 31, 2023.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

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Ronald E. Skagen, Secretary

Draft Pre-decisional Document



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AFFIRMING NINTH AMENDMENT OF  
POWER SALES SERVICE AGREEMENT WITH THE  
CONFEDERATED TRIBES OF THE COLVILLE RESERVATION**

**RECITALS:**

1) Under the Power Sales Service Agreement (Agreement) between the Confederated Tribes of the Colville Reservation (Tribe) and Public Utility District No. 1 of Douglas County (PUD) and dated November 1, 2004, the PUD is designated as agent for the Tribe for the purpose of selling the Tribe's Power Allocation as defined in the Agreement.

2) The Tribe desires to optimize power revenues from the sale of the Tribe's Power Allocation while minimizing risks, and further desires to sell its Power Allocation on a forward basis.

3) A letter agreement has been developed to supplement the Agreement and document the decision by the Tribe regarding its choice to have the PUD sell the Tribe's Power Allocation on a forward basis. A copy of the letter and the Tribe's resolution authorizing the alternative sale is attached to and made a part of this resolution.

4) It is in the best interest of the District to act as the Tribe's agent in selling the Tribe's Power Allocation for the period October 1, 2021 through September 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the letter agreement for the Ninth amendment of the Power Sales Service Agreement between the Confederated Tribes of the Colville Reservation and the District as described above is hereby affirmed.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING CONFIRMATION  
AGREEMENT WITH PUGET SOUND ENERGY, INC. FOR THE  
COLVILLE TRIBE'S POWER ALLOCATION**

**RECITALS:**

1) Under the Power Sales Service Agreement between the Confederated Tribes of the Colville Reservation (Tribe) and Public Utility District No. 1 of Douglas County (PUD) and dated November 1, 2004, the PUD is designated as agent for the Tribe for the purpose of selling the Tribe's Power Allocation.

2) The Tribe desires to optimize power revenues from the sale of the Tribe's Power Allocation while minimizing risks, and further desires to sell its Power Allocation on a forward basis.

3) The PUD, on behalf of the Tribe, entered into bilateral negotiations with Puget Sound Energy, Inc. (PSE) for the purchase of the Tribe's Power Allocation for the period October 1, 2021 through September 30, 2024.

4) PSE presented a bid, and it is the Tribe's desire to have the PUD enter into a Confirmation Agreement with PSE for the purchase and sale of its Power Allocation.

5) It is in the best interest of the District to sell the Tribe's Power Allocation for the period October 1, 2021 through September 30, 2024 to PSE through the Confirmation Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the Confirmation Agreement between Puget Sound Energy, Inc. and the District as described above is hereby affirmed.

**ADOPTED** this 12th day of April, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING OFFICE EQUIPMENT SURPLUS  
AND AUTHORIZING DISPOSAL**

**RECITALS:**

1) The District replaced three printers that no longer are of any use to the District and would be of no value at a surplus sale.

2) It is in the best interests of the District to declare these printers to be surplus and authorize their disposal utilizing recycling services.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the printers are hereby declared to be surplus and the District is authorized to dispose of them by using a recycling service.

**ADOPTED** this 12th day of April, 2021.

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Aaron J. Viebrock, President

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Molly Simpson, Vice President

**ATTEST:**

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Ronald E. Skagen, Secretary