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Memorandum

To: Mike Schiewe
From: Tracy Hillman
CC: Tributary Committees
Date: 22 March 2013
Re: HCP Tributary Committees Meeting Progress Report

The Wells, Rocky Reach, and Rock Island Hydroelectric Projects Habitat Conservation Plans Tributary Committees met at Chelan PUD in Wenatchee, Washington, on Thursday, 14 March from 10:00 am to 12:15 pm.

Review of Policies and Procedures Documents

The Committees completed their review of the Policies and Procedures for Funding Projects document. They agreed to the changes proposed during the last meeting and agreed that the items described in the SRFB document for Architectural and Engineering Services (A&E) and Administrative costs for restoration projects were appropriate and should be included in the Policies and Procedures document. Rather than listing all the items in the Policies and Procedures document, the Committees agreed to reference the SRFB document. The Committees will share the revised Policies and Procedures document with project sponsors during the SRFB/TC/BPA kick-off meeting on 27 March in Chelan, WA.

Small Projects Program Applications

The Committees reviewed two Small Projects Program Applications. The first one was a revised proposal from the Confederated Tribes of the Colville Reservation titled *Okanogan Basin Stream Discharge Monitoring Project*. The purpose of the project was to monitor stream flows for two years within Loup Loup and Nine-Mile creeks, tributaries to the Okanogan River. The total cost of the project was \$90,954. The Tribes requested \$74,984 from HCP Tributary Funds. ***The Rocky Reach Tributary Committee approved funding for this project.***

The second proposal was from the Cascade Columbia Fisheries Enhancement Group titled *Methow/Chewuch Shallow Groundwater Monitoring Project*. The purpose of this project was to establish groundwater monitoring sites on three floodplain parcels owned by WDFW to determine if it is feasible to pursue habitat restoration projects in these areas. The three sites were selected because they contain remnant channel features and there is evidence of shallow groundwater. The total cost of the project was \$34,180. The sponsor requested \$30,580 from HCP Tributary Funds. ***The Wells Tributary Committee approved funding for this project.*** Because a portion of the funds will be used to purchase monitoring equipment (12 piezometers equipped with continuously recording water surface elevation and temperature data loggers), the Wells Committee required that the equipment be returned to the Committee once the project is complete.

General Salmon Habitat Program Schedule

The Tributary Committees have a final 2013 schedule for the General Salmon Habitat Program. Pre-proposals will be delivered to the Tributary Committees on 7 May and the Committees will review the pre-proposals during their May and June meetings (9 May and 13 June). Project tours are scheduled for 29-30 May (Methow and Okanogan) and 5-6 June (Wenatchee and Entiat). Pre-proposal presentations will occur on 12 June. Final proposals will be delivered to the Tributary Committees on 12 July. The Committees will make funding decisions on 8 August.

Next Steps

If necessary, the next meeting of the Tributary Committees will be on Thursday, 11 April 2013 at Chelan PUD in Wenatchee.