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## FINAL MEMORANDUM

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**To:** Wells, Rocky Reach, and Rock Island HCP Hatchery Committees  
**Date:** March 24, 2014  
**From:** Kristi Geris  
**Cc:** Michael Schiewe, Chair  
**Re:** Final Action Items Summary from the March 19, 2014, HCP-HC Meeting

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This memorandum provides a summary of Action Items from the Wells, Rocky Reach, and Rock Island Dams Habitat Conservation Plans (HCP) Hatchery Committees' meeting that was held at Douglas PUD headquarters in East Wenatchee, Washington, on Wednesday, March 19, 2014, from 9:30 am to 12:00 pm. These action items include the following:

### ACTION ITEM SUMMARY

- Alene Underwood will review the status of pending water recirculation pilot studies at Eastbank Fish Hatchery and Chiwawa Fish Hatchery, and will report back to the Hatchery Committees at the April 16, 2014 meeting (Item I).
- Chelan PUD will provide video from the Rocky Reach Trap 2013 Pilot Study to Kristi Geris to post on the HCP-HC Extranet Site (Item I).
- The Hatchery Evaluation Technical Team (HETT) will provide the draft Non-Target Taxa of Concern (NTTOC) Report for a 60-day review to Kristi Geris for distribution to the Hatchery Committee prior to the April 16, 2014, meeting (Item I).
- Chelan PUD will develop for review a list of questions for Karl Halupka (U.S. Fish and Wildlife Service [USFWS]) regarding how incidental take is assigned (Item I).
- Hatchery Committees representatives will submit comments and/or their approval of the revised draft February 19, 2014, Wells Modernization Workshop minutes to Kristi Geris no later than Friday, April 4, 2014. No comments received will be considered an approval (Item I).
- Hatchery Committees representatives will submit an email vote on the revised draft Rocky Reach Trap/Methow Spring Chinook Broodstock Collection Proposal to Chelan PUD (with a copy to Kristi Geris) no later than Friday, April 4, 2014 (Item III-A).
- The Washington Department of Fish and Wildlife (WDFW) will distribute the draft

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2014 Broodstock Protocols to the Hatchery Committees for review on March 25, 2014. Comments on the draft protocols will be due to WDFW on April 16, 2014, and discussions on the revised draft protocols will continue during the Hatchery Committees meeting on April 16, 2014 (Item III-B).

- Lynn Hatcher will inquire internally about requiring Hatchery Committees approval of the annual Broodstock Protocols (Item IV-A).
- Hatchery Committees representatives will submit comments on the sample size section in the memo clarifying standardized methods for Hatchery M&E Plan Objective 8.3 Fecundity at Size to Mike Tonseth (Item IV-B).
- WDFW will add a summary table to the draft 2014 Wenatchee Basin Steelhead Release Proposal, and will redistribute the revised draft to the Hatchery Committees. Hatchery Committees representatives will provide comments to Tonseth no later than Friday, March 28, 2014. No comments received will be considered an approval (Item IV-C).

## **DECISION SUMMARY**

- The Hatchery Committees representatives approved the Chelan PUD Methow Spring Chinook Hatchery and Genetic Management Plan (HGMP) via email on March 12, 2014, with NMFS abstaining.

## **AGREEMENTS**

- There were no agreements discussed at today's meeting.

## **REVIEW ITEMS**

- Kristi Geris sent an email to the Hatchery Committees on March 18, 2014, notifying them that the revised draft February 19, 2014 Wells Modernization Workshop minutes are available for review. Comments on the revised draft minutes are due to Kristi Geris no later than Friday, April 4, 2014. No comments received will be considered an approval (Item I).
- Kristi Geris sent an email to the Hatchery Committees on March 19, 2014, notifying them that the revised draft Rocky Reach Trap/Methow Spring Chinook Broodstock Collection Proposal is available for review with an email vote due to Chelan PUD (with a copy to Geris) no later than Friday, April 4, 2014 (Item III-A).

- Kristi Geris distributed a memo to the Hatchery Committees on February 24, 2014, that clarified standardized methods for Hatchery M&E Plan Objective 8.3 Fecundity at Size. Comments on this memo, with regards to sample size, are due to Mike Tonseth (Item IV-B).

## **FINALIZED DOCUMENTS**

- The revised Wenatchee Spring Chinook Extension Memo that was approved by the Hatchery Committees on January 15, 2014, was finalized and distributed to the Hatchery Committees by Kristi Geris on February 24, 2014.