

## FINAL MEMORANDUM

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**To:** Wells, Rocky Reach, and Rock Island HCP Hatchery Committees  
**Date:** June 19, 2015

**From:** Kristi Geris

**Cc:** Tracy Hillman, Chair

**Re:** Final Action Items Summary from the June 17, 2015, HCP-HC Meeting

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This memorandum provides a summary of action items from the Wells, Rocky Reach, and Rock Island Dams Habitat Conservation Plans (HCP) Hatchery Committees' meeting that was held at Chelan PUD headquarters in Wenatchee, Washington, on Wednesday, June 17, 2015, from 9:30 am to 3:00 pm. The action items include the following:

### ACTION ITEM SUMMARY

- Tracy Hillman will provide the paper titled, "Anadromy and residency in steelhead and rainbow trout (*Oncorhynchus mykiss*): a review of the processes and patterns," (Kendall et al. 2014) to Kristi Geris for distribution to the Hatchery Committees (Item II-A). (*Note: Hillman provided this paper, as well as a paper titled, "Analyzing large-scale conservation interventions with Bayesian hierarchical models: a case study of supplementing threatened Pacific salmon," (Scheuerell et al. 2015), to Geris on June 18, 2015, which Geris distributed to the Hatchery Committees that same day.*)
- Anchor QEA will set up a WebEx (screen share) for all future Hatchery Committees meetings to more effectively share information with those attending the meeting via conference call (Item II-A). (*Note: Sarah Montgomery set up a WebEx, as discussed, and will include the screen share access link on all future meeting agendas.*)
- Greg Mackey and Mike Tonseth will provide a revised Methow Basin Spring Chinook Adult Management Worksheet and the revised 2015 Methow Basin Spring Chinook Adult Management Plan to Kristi Geris for distribution to the Hatchery Committees (Item III-A). (*Note: Mackey provided these revised documents to Geris on June 18, 2015, which Geris distributed to the Hatchery Committees that same day.*)
- Craig Busack will resend the Doodle Poll to schedule the next joint National Marine Fisheries Service (NMFS)/U.S. Fish and Wildlife (USFWS) Biological Opinion (BiOp) Coordination Meeting (Item VI-A). (*Note: Busack resent the poll on June 18, 2015.*)

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- Greg Mackey will provide his presentation titled, “Carrying Capacity of Spring Chinook and Summer Steelhead in the Methow River Basin, Washington,” that he presented at a past American Fisheries Society (AFS) Conference to Kristi Geris for distribution to the Hatchery Committees (Item VIII-A). *(Note: Mackey provided this presentation to Geris on June 18, 2015, which Geris distributed to the Hatchery Committees that same day.)*
  - Tracy Hillman and Kristi Geris will incorporate edits discussed into the draft Hatchery Committees Meeting Protocols, and will distribute the updated draft to the Hatchery Committees (Item IX-A). *(Note: Hillman and Geris updated the draft, as discussed, which Geris distributed to the Hatchery Committees on June 18, 2015.)*
  - Tracy Hillman and Anchor QEA will coordinate future joint Hatchery Committees/ Priest Rapids Coordinating Committee Hatchery Sub-Committee (PRCC HSC) sessions with the PRCC HSC Facilitator, as needed (Item IX-B).
  - Kristi Geris will distribute a Doodle Poll to reschedule the Hatchery Committees meeting in August 2015 (Item IX-C). *(Note: Geris distributed a poll on June 18, 2015.)*

## DECISION SUMMARY

- There were no decisions approved during today’s meeting.

## AGREEMENTS

- The Hatchery Committees representatives present agreed to extend the deadline for Chelan PUD to provide their draft Hatchery M&E Annual Implementation Plan to the Hatchery Committees for review from July 1 (as previously agreed to on December 12, 2012) to August 1 of the year preceding the proposed M&E activities (Item IV-C).
- The Hatchery Committees representatives present agreed to Chelan PUD’s proposed Hatchery M&E Annual Report schedule to provide the Hatchery Committees with a draft Hatchery M&E Annual Report for a 30-day review by June 15, with the final report due to NMFS by September 1 (Item IV-D).
- The Hatchery Committees representatives present agreed to convene joint sessions with the PRCC HSC when there are agenda items applicable to and require participation from both the Hatchery Committees and PRCC HSC, with the conditions that: 1) any items requiring Committees decision (i.e., Decision Items) will be voted upon separately in the respective Committees; 2) prior to joint sessions, it will be made clear at the onset of the discussion that the item is a joint discussion and

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all Parties are welcome to speak freely; and 3) following joint sessions, both Hatchery Committees and PRCC HSC Parties will be provided with the draft meeting minutes for review, will be provided the opportunity to comment on the joint discussions, and will be provided with the final minutes for their respective administrative records (Item IX-B).

## **REVIEW ITEMS**

- There are no items that are currently available for review.

## **FINALIZED DOCUMENTS**

- There are no documents that have been recently finalized.