

COMMISSION MEETING AGENDA
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY
EAST WENATCHEE, WASHINGTON

January 23, 2023 – 1:30 PM

1. Flag Salute
2. Consent Agenda
 - a. Meeting Minutes of January 9, 2023
 - b. Vouchers
 - c. Prequalification of Contractors
 - d. 23-011 – Resolution Authorizing a Call for Bids Under Bid Document 23-05-W-BID, 2023 Heavy Equipment and Construction Services for the Wells Hydroelectric Project
 - e. 23-012 – Resolution Authorizing a Call for Bids Under Bid Document 23-08-D-BID, Rapids to Valhalla Rebuild and Reconductor
 - f. 23-013 – Resolution Authorizing a Call for Bids Under Bid Document 23-09-W-BID, Hatchery Water Well and Pump Maintenance
 - g. 23-014 – Resolution Authorizing Approval of Land Use Permit 77-03, Cascade Holdings Group LP
 - h. 23-015 – Resolution Authorizing Approval of Land Use Permit 143-01, Charles Fitzgerald
 - i. 23-016 – Resolution Authorizing Approval of Land Use Permit 311A-04, Michael and Lauray Foley
3. Public Comment
4. Regular Agenda
 - 23-017 – Resolution Authorizing Amendment No. 3 to Professional Service Agreement with Pertee
 - 23-018 – Resolution Authorizing the Execution of an Agreement with the U.S. Department of Energy – Bonneville Power Administration
 - 23-019 – Resolution Authorizing the Bill of Sale for the Baker Flats Facility Water Infrastructure to the East Wenatchee Water District
 - 23-020 – Resolution Authorizing the City of Brewster 2023 Operations and Maintenance Budget for Recreation Facilities
 - 23-021 – Resolution Authorizing the City of Pateros 2023 Operations and Maintenance Budget for Recreation Facilities
5. Write-off to the Reserve for Uncollectible Accounts – January 2023: \$96.00
6. Claim for Damages – Steve Thomsen: \$7,120.13
7. Memberships

8. Financial and Statistical Report – Distribution System – November 2022
9. Budget Report – Distribution System – November 2022
10. DCCN Report – December 2022
11. Preliminary Disturbance Reports
12. Other
13. Trips
14. Minutes
15. Executive Session: To Discuss with Legal Counsel Agency Enforcement Actions, Current or Potential Litigation and/or Legal Risks as Authorized by RCW 42.30.110(1)(i)

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER
BID DOCUMENT 23-05-W-BID, 2023 HEAVY EQUIPMENT
AND CONSTRUCTION SERVICES FOR THE WELLS
HYDROELECTRIC PROJECT**

RECITALS:

1) To maintain efficient and safe operations of the Wells Hydroelectric Project, the District periodically requires heavy equipment and construction services to perform emergency and maintenance work at various locations of the Wells Hydroelectric Project. It is in the best interest of the District to have a qualified contractor on hand to assure completion of necessary work in a timely manner and in accordance with state law.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide heavy equipment and construction services in accordance with the specifications, terms and conditions of Bid Document 23-05-W-BID. Sealed bids will be accepted until February 20, 2023 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 23-05-W-BID, 2023 Heavy Equipment and Construction Services for the Wells Hydroelectric Project.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 23-05-W-BID is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to provide on-call heavy equipment and construction services.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER
BID DOCUMENT 23-08-D-BID, RAPIDS TO
VALHALLA REBUILD AND RECONDUCTOR**

RECITALS:

1) The District has a need to rebuild and reconductor a 115 kV line between Rapids Switchyard and Valhalla Switchyard. This requires the replacement of existing structures and upgrading the conductor to 1429 ACCC.

2) Staff recommends that the District solicit bids in compliance with RCW 54.040.070 to rebuild the transmission line in accordance with the specification terms and conditions of Bid Document 23-08-D-BID. Sealed bids will be accepted until March 6, 2023 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 23-08-D-BID, Rapids to Valhalla Rebuild and Reconductor.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 23-08-D-BID is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids for the Rapids to Valhalla rebuild and reconductor.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER
BID DOCUMENT 23-09-W-BID, HATCHERY WATER WELL AND
PUMP MAINTENANCE**

RECITALS:

1) The Federal Energy Regulatory Commission (FERC) license for the Wells Project requires Douglas PUD to raise and release fish in association with the ongoing operational impacts associated with the Wells Hydroelectric Project.

2) The District has a need for certain scheduled and unscheduled maintenance and refurbishment work on the wells and pumps located at its hatchery mitigation facilities. This work will include electrical and mechanical work to be completed at both the Wells and the Methow hatcheries.

3) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide well and pump maintenance in accord with the specifications, terms and conditions of Bid Document 23-09-W-BID. A site inspection has been scheduled for February 14, 2023 at 11:00 a.m. Pacific Time at the Wells Hatchery. Sealed bids will be accepted until March 13, 2023 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

4) It is in the best interests of the District to issue a call for bids under Bid Document 23-09-W-BID, Hatchery Water Well and Pump Maintenance.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 23-09-W-BID is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to provide hatchery water well and pump maintenance.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE
PERMIT 77-03, CASCADE HOLDINGS GROUP LP**

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:

Cascade Holdings Group LP Wells Permit 77-03

The permit is for use of Project lands for an existing boat dock, a 10' wide access path to the Wells Reservoir, a post with TV/Internet dish attached and existing residential lawn and landscaping. The permittee has provided proof of insurance coverage as required by the District's Land Use Policy.

3) It is in the best interests of the District to approve Wells Permit 77-03.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit No. 77-03.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE
PERMIT 143-01, CHARLES FITZGERALD**

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:

Charles Fitzgerald Wells Permit 143-01

The permit is for use of Project lands for use of a 10' wide mowed access path for irrigation pump installation with no ground disturbances, an existing road, agriculture crops and temporary hay storage. This is a current permit that has been updated. The permittee has provided proof of insurance coverage as required by the District's Land Use Policy.

3) It is in the best interests of the District to approve Wells Permit 143-01.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit Number 143-01.

ADOPTED this 23rd day of January, 2023.

Ronald Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE
PERMIT 311A-04, MICHAEL AND LAURAY FOLEY**

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:

Michael and Lauray Foley Wells Permit 311A-04

The permit is for uses of Project lands for residential landscaping, residential beach and an access path to the Wells Reservoir. The permittee has provided proof of insurance coverage as required by the District's Land Use Policy.

3) It is in the best interests of the District to approve Wells Permit 311A-04.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit No. 311A-04.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO
PROFESSIONAL SERVICE AGREEMENT WITH PERTEET**

RECITALS:

1) Resolution No. 19-056 authorized the District to enter into a Professional Service Agreement with Perteet for the Design and Construction Management of the Rapids to Columbia 230 kV Transmission Line Project.

2) Due to material delays and limited working hours caused by avian and big game habitat restrictions, it's estimated an additional four months of construction will be required to complete this project. Amendment No. 3 would increase Perteet's not-to-exceed contract limit by an additional \$350,000.00 bringing the total not-to-exceed price to \$1,778,000.00.

3) Additionally, this contract allows for annual adjustments to the rate schedule. Perteet has requested an increase in their schedule of charges to accommodate for the increase in overhead costs. This reflects an average increase of 10% from 2022 to the new 2023 rates.

4) Staff recommends approval of Amendment No. 3 with Perteet to increase the not-to-exceed contract amount and updated the rate schedule increase for 2023.

5) It is in the best interests of the District to issue Amendment No. 3 to amend the Professional Service Agreement with Perteet.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to issue Amendment No. 3 to the Professional Service Agreement with Perteet.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen,, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN
AGREEMENT WITH THE U.S. DEPARTMENT OF ENERGY –
BONNEVILLE POWER ADMINISTRATION**

RECITALS:

1) The District is currently working on re-conductoring the Rapids-Hanna-Valhalla 115 kV transmission line.

2) In order to accommodate the larger ampacity conductor, the Bonneville Power Administration (BPA) will be required to upgrade current transformers and disconnect switches at their Valhalla Switchyard.

3) BPA has prepared an Agreement that spells out the division of responsibilities for this project as well as the financial terms and conditions which includes a \$25,000.00 prepayment to compensate BPA for the design, material and labor necessary to complete this work.

4) It is in the best interests of the District to execute an Agreement with BPA to perform the required work at the Valhalla Switchyard.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the General Manager is hereby authorized to execute an Agreement for the work at the Valhalla Switchyard and payment to the U. S. Department of Energy – Bonneville Power Administration.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE BILL OF SALE FOR
THE BAKER FLATS FACILITY WATER INFRASTRUCTURE
TO THE EAST WENATCHEE WATER DISTRICT**

RECITALS:

1) On December 20, 2021, the District signed an Agreement with the East Wenatchee Water District to provide water for the purpose of fire protection and minimal domestic use to the District's hydrogen production facilities.

2) This Agreement required the District to convey a portion of the installed infrastructure back to the East Wenatchee Water District and provide a 2-year maintenance bond for 10% of the bill of sale asset value amount.

3) As of November 14, 2022, the East Wenatchee Water District has inspected and accepted the construction of the required water system improvements. The value of the infrastructure to be conveyed back to the East Wenatchee Water District totals \$61,376.00 (sixty-one thousand, three hundred seventy-six dollars) and includes the infrastructure from the East Wenatchee Water District's 18" service main to the District's 8" detector check assembly and 2" water service connections. The total dollar amount of the 2-year maintenance bond requested by the East Wenatchee Water District is \$6,137.00 (six thousand, one hundred thirty-seven dollars).

4) It is in the best interests of the District to convey, by bill of sale, a portion of the Baker Flats facility water infrastructure valued at \$61,376.00 (sixty-one thousand, three hundred seventy-six dollars) to the East Wenatchee Water District in consideration of the sum of \$0.00 (zero dollars) and provide the East Wenatchee Water District with a 2-year maintenance bond for \$6,137.00 (six thousand, one hundred thirty-seven dollars).

NOW, THEREFORE, BE IT RESOLVED that the Commission of Public Utility District No. 1 of Douglas County, Washington, does hereby approve the bill of sale of the Baker Flats facility water infrastructure and provide a 2-year maintenance bond

to the East Wenatchee Water District and that the General Manager is authorized to sign and return the bill of sale to the East Wenatchee Water District.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY OF BREWSTER 2023
OPERATIONS AND MAINTENANCE BUDGET
FOR RECREATION FACILITIES**

RECITALS:

1) Resolution No. 10-096 authorized the District to enter into an Agreement with the City of Brewster regarding the operations and maintenance of Wells Project recreation facilities within the City.

2) The City of Brewster has submitted an operations and maintenance budget for 2023. Staff recommends approval of the District's portion of the budget, which is \$81,688.

3) It is in the best interests of the District to approve the 2023 operations and maintenance budget for the City of Brewster as submitted.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's portion of the 2023 parks operations and maintenance budget for Wells Project recreation facilities within the City of Brewster is hereby approved, with the District's obligation being \$81,688.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY OF PATEROS 2023
OPERATIONS AND MAINTENANCE BUDGET
FOR RECREATION FACILITIES**

RECITALS:

1) Resolution No. 10-096 authorized the District to enter into an Agreement with the City of Pateros regarding the operations and maintenance of Wells Project recreation facilities within the City.

2) The City of Pateros has submitted an operations and maintenance budget for 2023. Staff recommends approval of the District's portion of the budget, which is \$81,688.

3) It is in the best interests of the District to approve the 2023 operations and maintenance budget for the City of Pateros as submitted.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's portion of the 2023 parks operations and maintenance budget for Wells Project recreation facilities within the City of Pateros is hereby approved, with the District's obligation being \$81,688.

ADOPTED this 23rd day of January, 2023.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary