

COMMISSION MEETING AGENDA  
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY  
EAST WENATCHEE, WASHINGTON  
January 2, 2024

10:30 AM Workshop

Reports by Staff

12:00 PM Lunch

1:30 PM Regular Meeting

1. Flag Salute

2. Consent Agenda

a. Meeting Minutes of December 12, 2023

b. Vouchers

c. Bid Opening Results

- December 18, 2023 – Bid Doc. 23-40-D-BID, Tubular Steel Poles for Clovis Substation
- December 18, 2023 – Bid Doc. 23-45-D-BID, Control and Relay Panels for Clovis Substation
- December 19, 2023 – Bid Doc. 23-52-W-BID, Rehabilitate Trashracks at the Wells Hydroelectric Project

d. 24-001 – Resolution Authorizing Acceptance of Work and Final Payment to Border States Industries, Inc. under Contract 22-60-D-BID, Douglas to Urban Industrial Transmission Wire

e. 24-002 – Resolution Rejecting Bids under Bid Document 23-40-D-BID, Tubular Steel Poles for Clovis Substation

f. 24-003 – Resolution Authorizing Award of Contract 23-45-D-BID to Electrical Power Products, Inc. for Control and Relay Panels for Clovis Substation

g. 24-004 – Resolution Authorizing a Call for Bids under Bid Document 23-48-D-BID, 230 kV Instrument Transformers for Clovis Substation

h. 24-005 – Resolution Authorizing a Call for Bids under Bid Document 24-04-D-BID, 1429 ACCC Transmission Wire

i. 24-006 – Resolution Authorizing a Call for Bids under Bid Document 24-05-D-BID, 15 kV Breakers for Clovis Substation

j. 24-007 – Resolution Authorizing a Call for Bids under Bid Document 24-06-D-BID, Steel Poles for Clovis Substation

k. 24-008 – Resolution Authorizing Approval of Land Use Permit 112-01, Lawrence and Sharon Harms

3. Public Comment

4. Regular Agenda

24-009 – Resolution Authorizing Change Order No. 3 to Contract 21-51-D-BID, Fiber Optic Cable Installation – Unit Price Contract

24-010 – Resolution Authorizing Change Order No. 5 to Contract 22-13-D-BID, Hydrogen Production and Fueling Facility

24-011 – Resolution Authorizing Negotiation of a Contract under Bid Document 23-52-W-BID, Rehabilitate Trashracks at the Wells Hydroelectric Project

24-012 – Resolution Authorizing the Purchase of a New Link-Belt 120T Mobile Crane for the Wells Hydroelectric Project

5. Financial and Statistical Report – Distribution System – October 2023

6. Budget Report – Distribution System – October 2023

7. Preliminary Disturbance Reports

8. Other

9. Trips

10. Minutes

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK  
AND FINAL PAYMENT TO BORDER STATES INDUSTRIES INC.  
UNDER CONTRACT 22-60-D-BID, DOUGLAS TO URBAN  
INDUSTRIAL TRANSMISSION WIRE**

**RECITALS:**

1) By Resolution No. 22-195 dated November 14, 2022, the District awarded Contract 22-60-D-BID, Douglas to Urban Industrial Transmission Wire to Border States Industries, Inc.

2) District staff report the Contractor has satisfactorily completed all requirements of Contract 22-60-D-BID and has submitted a Request for Final Payment, Certificate and Release. Therefore, staff recommends that the District accept the completed work and authorize final payment in the amount of \$1,255,320.00 plus tax.

3) It is in the best interest of the District to accept the work as complete and authorize final payment under Contract 22-60-D-BID.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the work under Contract 22-60-D-BID, Douglas to Urban Industrial Transmission Wire is hereby accepted as complete, and final payment is authorized, contingent on receipt by the District of all necessary releases by the State of Washington when applicable. This acceptance in no manner waives any claim the District may have against the Contractor for failure to comply with the terms of the contract.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION REJECTING BIDS UNDER  
BID DOCUMENT 23-40-D-BID,  
TUBULAR STEEL POLES FOR CLOVIS SUBSTATION**

**RECITALS:**

1) By Resolution No. 23-207 dated November 14, 2023, the District called for bids under Bid Document 23-40-D-BID, Tubular Steel Poles for Clovis Substation.

2) On December 18, 2023, the District opened two bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
Western Utility Telecom Salem, OR	\$4,747,386.00
Valmont Industries, Inc. Valley, NE	\$3,300,365.00
Engineer's Estimate	\$2,690,500.00

3) District staff have found that both bids exceed 115 percent of the Engineer's Estimate and should be rejected.

4) It is in the best interest of the District to reject all bids under Bid Document 23-40-D-BID.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District reject the bids received under Bid Document 23-40-D-BID, Tubular Steel Poles for Clovis Substation.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT  
23-45-D-BID TO ELECTRICAL POWER PRODUCTS, INC. FOR  
CONTROL AND RELAY PANELS FOR CLOVIS SUBSTATION**

**RECITALS:**

1) By Resolution No. 23-208 dated November 14, 2023, the District called for bids under Bid Document 23-45-D-BID, Control and Relay Panels for Clovis Substation.

2) On December 18, 2023, the District opened three bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
GE Grid Solutions Atlanta, GA	\$589,300.00
Crown Technical Systems, Inc Fontana, CA	\$662,570.89
Electrical Power Products, Inc. Des Moines, IA	\$655,104.00
Engineer's Estimate	\$742,000.00

3) The bid from GE Grid Solutions did not include a bid bond and has been rejected. District staff have reviewed the bids and found that the bid from Electrical Power Products, Inc. meets all terms and conditions of Bid Document 23-45-D-BID. A review of the bidder's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 23-45-D-BID to Electrical Power Products, Inc.

4) It is in the best interests of the District to award Contract 23-45-D-BID to the lowest responsive bidder, Electrical Power Products, Inc. with an authorized expenditure of \$655,104.00 (six hundred fifty five thousand, one hundred four dollars).

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 23-45-D-BID is awarded to Electrical Power Products, Inc. The General Manager is authorized to issue a Contract with Electrical Power Products, Inc. subject to the filing of the Contract and a Performance

and Payment Bond in accordance with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER  
BID DOCUMENT 23-48-D-BID, 230 KV INSTRUMENT  
TRANSFORMERS FOR CLOVIS SUBSTATION**

**RECITALS:**

1) The purchase of current and voltage instrument transformers is necessary to provide data to the relays and meters for transmission, bus protection, and metering at the Clovis Substation.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide 230 kV current and voltage transformers in accord with the specifications, terms and conditions of Bid Document 23-48-D-BID. Sealed bids will be accepted until January 29, 2024, at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interest of the District to issue a call for bids under Bid Document 23-48-D-BID, 230 kV Instrument Transformers for Clovis Substation.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 23-48-D-BID is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to provide 230 kV instrument transformers for Clovis Substation.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER  
BID DOCUMENT 24-04-D-BID, 1429 ACCC  
TRANSMISSION WIRE**

**RECITALS:**

- 1) As part of the construction of Clovis Substation, a 230 kV transmission line is planned to be installed.
- 2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide 1429 ACCC transmission wire in accord with the specifications, terms and conditions of Bid Document 24-04-D-BID. Sealed bids will be accepted until February 12, 2024 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.
- 3) It is in the best interest of the District to issue a call for bids under Bid Document 24-04-D-BID, 1429 ACCC Transmission Wire.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 24-04-D-BID is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to provide 1429 ACCC transmission wire.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER  
BID DOCUMENT 24-05-D-BID, 15 KV BREAKERS FOR  
CLOVIS SUBSTATION**

**RECITALS:**

1) Four 15 kV breakers are necessary to provide distribution feeder protection at Clovis Substation.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide 15 kV breakers in accord with the specifications, terms and conditions of Bid Document 24-05-D-BID. Sealed bids will be accepted until January 29, 2024, at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interest of the District to issue a call for bids under Bid Document 24-05-D-BID, 15 kV Breakers for Clovis Substation.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 24-05-D-BID is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to provide 15 kV breakers for Clovis Substation.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER  
BID DOCUMENT 24-06-D-BID, STEEL POLES FOR CLOVIS  
SUBSTATION**

**RECITALS:**

1) The District is planning to build Clovis Substation and a 230 kV transmission line to connect to it. Tubular steel poles are required for both the substation and transmission line.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide steel transmission and substation structures in accord with the specifications, terms and conditions of Bid Document 24-06-D-BID. Sealed bids will be accepted until January 29, 2024, at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interest of the District to issue a call for bids under Bid Document 24-06-D-BID, Steel Poles for Clovis Substation.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 24-06-D-BID is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to provide steel poles for Clovis Substation.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE  
PERMIT 112-01, LAWRENCE AND SHARON HARMS**

**RECITALS:**

1) The District has implemented a Land Use Policy which requires adjacent landowners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:

Lawrence and Sharon Harms                      Wells Permit 112-01

Lawrence and Sharon Harms have applied for a Land Use Permit for the use of an existing access road to an irrigation well, an existing pasture/agriculture field and existing orchard trees. The permittees have provided proof of insurance coverage as required by the District's Land Use Policy.

3) It is in the best interest of the District to approve Wells Permit 112-01.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit Number 112-01.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 TO  
CONTRACT 21-51-D-BID, FIBER OPTIC CABLE  
INSTALLATION – UNIT PRICE CONTRACT**

**RECITALS:**

1) By Resolution No. 22-075 dated April 11, 2022, the District awarded Contract 21-51-D-BID, Fiber Optic Cable Installation – Unit Price Contract, to Cascade Cable Constructors, Inc. The Contract was renewed for an additional year by Resolution No. 23-058 for an authorized total expenditure of \$3,200,000.00.

2) Change Order No. 3 has been prepared to authorize an increase of \$109,501.85 (one hundred nine thousand five hundred one dollars and 85/100), to bring the total authorized not-to-exceed expenditure for 2023 to \$3,309,501.85 (three million, three hundred nine thousand, five hundred one dollars and 85/100), the second year of the contract.

3) It is in the best interest of the District to approve Change Order No. 3 to Contract 21-51-D-BID.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Change Order No. 3 to Contract 21-51-D-BID, Fiber Optic Cable Installation – Unit Price Contract, is authorized by the Commission.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 5 TO  
CONTRACT 22-13-D-BID, HYDROGEN PRODUCTION AND  
FUELING FACILITY**

**RECITALS:**

1) By Resolution No. 22-237 dated December 20, 2022, the District awarded Contract 22-13-D-BID, Hydrogen Production and Fueling Facility to IMCO General Construction, Inc. Previous change orders have been approved to increase the total cost of the contract to \$18,965,146.52.

2) The District has identified the need to make changes and improvements to the contract that include: the addition of rectifier room 2, provisions for electrolyzer number 2, changes to the cabling required for the hydrogen compressors, implement permitting requirements for future electrolyzers 3 and 4, addition of snow stops to the electrical shelter building roof, addition of electrical metering to the restroom building and addition of underground downspout drainage around the production building.

3) District staff recommends authorization of Change Order No. 5 in the amount of \$234,429.06, which brings the total amount of the contract to \$19,199,575.58. There is no modification of time to the contract.

4) It is in the best interests of the District to authorize Change Order No. 5 to Contract 22-13-D-BID.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Change Order No. 5 to Contract 22-13-D-BID, Hydrogen Production and Fueling Facility is authorized by the Commission.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING NEGOTIATION OF A  
CONTRACT UNDER BID DOCUMENT 23-52-W-BID,  
REHABILITATE TRASHRACKS AT THE WELLS  
HYDROELECTRIC PROJECT**

**RECITALS:**

1) Resolution No. 23-223, dated November 28, 2023, authorized a Call for Bids under Bid Document 23-52-W-BID, Rehabilitate Trashracks at the Wells Hydroelectric Project.

2) Bids were due on December 19, 2023, after due and proper notice, the District received no bids.

3) RCW 54.04.080 states, “The commission may procure materials in the open market, have its own personnel perform the work or negotiate a contract for such work to be performed by others, in lieu of readvertising, if it receives no bid.”

4) It is in the best interest of the District to authorize District staff to contact contractors and negotiate a contract for the work described in Bid Document 23-52-W-BID.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District’s General Manager is authorized to negotiate contract terms in the open market under Bid Document 23-52-W-BID, Rehabilitate Trashracks at the Wells Hydroelectric Project as authorized under RCW 54.04.080.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF A NEW  
LINK-BELT 120T MOBILE CRANE FOR THE WELLS  
HYDROELECTRIC PROJECT**

**RECITALS:**

- 1) The 2024 budget for the Wells Hydroelectric Project includes the purchase of a new mobile crane.
- 2) District staff has received a quote from Triad Machinery for the purchase of a new Link-Belt 120T Mobile Crane utilizing the SourceWell cooperative contract in the amount of \$1,101,740.40 plus tax.
- 3) District staff has reviewed the quote and SourceWell contract to confirm the purchase satisfies the competitive procurement requirements of the District.
- 4) It is in the best interest of the District to purchase a new Link-Belt 120T Mobile Crane from Triad Machinery, Inc. in the amount of \$1,101,740.40 plus tax.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District is authorized to purchase a new Link-Belt 120T Mobile Crane from Triad Machinery, Inc.

**ADOPTED** this 2nd day of January, 2024.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary