

COMMISSION MEETING AGENDA
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY
BRIDGEPORT, WASHINGTON

February 20, 2024 – 1:30 PM

Public participation may be done in person or remotely.

Video: [Microsoft Teams](#)

Meeting ID: 260 573 543 717

Password: tjniCg

Call In: 1 872-242-7848 – Conference ID 825 369 11#

1. Flag Salute
2. Consent Agenda
 - a. Meeting Minutes of February 6, 2024
 - b. Vouchers
 - c. Bid Opening Results – February 12, 2024
 - Bid Document 24-04-D-BID, 1429 ACCC Transmission Wire
 - Bid Document 24-06-D-BID, Steel Poles for Clovis Substation
 - d. 24-025 – Resolution Authorizing Approval of Land Use Permit 109B-01, Phillip Hinger and Sharon Skirko
3. Public Comment
4. Bid Opening – Bid Document 23-46-D-BID, East Wenatchee Headquarters DC Fast Charge and Hydrogen Fueling Station
5. Regular Agenda
 - 24-026 – Resolution Authorizing Amendment No. 3 to Professional Service Agreement 21-20-W-PS
 - 24-027 – Resolution Establishing Hearings for Proposed Electric Rate Adjustments
 - 24-028 – Resolution Authorizing a Public Hearing to Consider Adoption of the 2024 Update to the Integrated Resource Planning Study
6. Write-off to the Reserve for Uncollectible Accounts – February 2024: \$1,112.94
7. Treasurer's Report – Distribution System – January 2024
8. Treasurer's Report – Wells Project – January 2024
9. DCCN Report – January 2024
10. Preliminary Disturbance Reports
11. Other
12. Trips
13. Minutes

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE
PERMIT 109B-01, PHILLIP HINGER AND SHARON SKIRKO**

RECITALS:

1) The District has implemented a Land Use Policy which requires adjacent landowners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommend approval of the following permit:

Phillip Hinger and Sharon Skirko Wells Permit 109B-01

Phillip Hinger and Sharon Skirko have applied for a Land Use Permit for the use of an existing agricultural field and an existing road. The permittees have provided proof of insurance coverage as required by the District's Land Use Policy.

3) It is in the best interest of the District to approve Wells Permit 109B-01.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit Number 109B-01.

ADOPTED this 20th day of February, 2024.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AMENDMENT NO. 3
TO PROFESSIONAL SERVICE AGREEMENT 21-20-W-PS
WITH JACOBS ENGINEERING GROUP, INC.**

RECITALS:

1) By Resolution No. 21-037, the District entered into a three-year Professional Service Agreement (21-20-W-PS) with Jacobs Engineering Group, Inc. (Jacobs) to provide both civil and specialized dam safety engineering services at the Wells Hydroelectric Project through February 28, 2024.

2) By Resolution No. 21-169, Amendment No. 1 increased the amount of the Contract by \$337,000 bringing the total not-to-exceed amount of the Agreement to \$1,087,000.

3) By Resolution No. 22-203, Amendment No. 2 increased the amount of the Contract by \$913,000 bringing the total not-to-exceed amount of the Agreement to \$2,000,000.

4) In response to ongoing and new requirements by the FERC, Amendment No. 3 would amend several of the existing tasks (Task 00, 2, 10, 11, 13, and TBD) and would add five new tasks (Tasks 20, 21, 22, 23 and 24) to the contract. This amendment will extend the term of the contract by two years, through February 28, 2026, and would increase the total cost of the Agreement by \$1,200,000 bringing the total cost not-to-exceed for the contract to \$3,200,000.

5) Based upon the District's need to continue implementation of the Dam Safety Program for the Wells Project, staff believes it is in the best interest of the District to approve Amendment No. 3 to Professional Service Agreement 21-20-W-PS with Jacobs Group Engineering, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to approve Amendment No. 3 to Professional Service Agreement 21-20-W-PS with Jacobs Engineering Group, Inc. for the Wells Hydroelectric Project.

ADOPTED this 20th day of February, 2024.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING HEARINGS FOR PROPOSED
ELECTRIC RATE ADJUSTMENTS**

RECITALS:

1) After careful consideration of the District's current and future financial needs, a rate adjustment proposal for electric rates has been prepared for calendar years 2026-2030.

2) RCW 54.24.080 states that each public utility district "...shall have the power and shall be required to establish, maintain, and collect rates or charge for electric energy... which shall be fair and nondiscriminatory and adequate" to meet expenses of the District.

3) It is in the best interest of the District to establish and advertise hearings for the purpose of accepting public comment on the proposed electric rate adjustments.

NOW, THEREFORE BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that rate hearings will be scheduled for 1:30 p.m. on the first and second Tuesday of March and April 2024 at the District's East Wenatchee office for the purpose of taking public comment on the proposed electric rate adjustments, and that the District's General Manager is authorized to properly advertise these hearings.

ADOPTED this 20th day of February, 2024.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A PUBLIC HEARING TO
CONSIDER ADOPTION OF THE 2024 UPDATE TO THE
INTEGRATED RESOURCE PLANNING STUDY**

RECITALS:

- 1) The Energy Policy Act of 1992 (P.L. 102-486) requires utilities such as Douglas PUD to consider implementing integrated resource planning.
- 2) Integrated resource planning is a planning process for new energy resources that evaluates the full range of alternatives, including conservation and renewable generation.
- 3) In 1992, Commissioners instructed the District to investigate power resource options in an effort to strategically plan for and meet the growing energy needs of District customers (Resolution 92-235).
- 4) The District retained Bechtel Corporation to assist in the creation of an Integrated Resource Planning Study, and the Commissioners subsequently adopted the 1995 Resource Plan, which outlined the District's energy resources and anticipated loads, along with action plans for the District (Resolution 96-23).
- 5) In 2002, The District reassessed its energy resources and anticipated loads, and subsequently the Commissioners adopted the 2002 Update (Resolution 02-217). This Update stated the District's intention to update its resource plan approximately every five years or when a material change in conditions warrants a review.
- 6) In each of 2007 (Resolution 07-342), 2012 (Resolution 12-209) and 2019 (Resolution 19-112), the District reassessed its expected loads and resources through various planning horizons and created updates to the IRP document.
- 8) Continuing the tradition of public involvement in the integrated resource planning process, it is important to offer proper notice and establish a public hearing to consider the adoption of a 2024 Update to the District's Integrated Resource Planning Study.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Douglas County, Washington, that a public hearing upon the proposed 2024 Update to the Integrated Resource Plan as hereinbefore described shall be held on the 5th day of March, 2024, at 1:30 pm, in the offices of the Commission at the Douglas County Public Utility District Building, 1151 Valley Mall Parkway, East Wenatchee, Washington.

BE IT FURTHER RESOLVED that the General Manager of the District is hereby instructed to give notice of said hearing in a newspaper of general circulation in Douglas County, Washington, and/or other means of advertisement.

ADOPTED this 20th day of February, 2024.

Ronald E. Skagen, President

Aaron J. Viebrock, Vice President

ATTEST:

Molly Simpson, Secretary

Draft Pre-decisional Document