

COMMISSION MEETING AGENDA  
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY  
EAST WENATCHEE, WASHINGTON  
November 8, 2021 – 1:30 P.M.

Public participation for the regular meeting will be by phone or video only

Phone: 206-207-1700

Video: [www.webex.com](http://www.webex.com)

Meeting Access Code: 2490 558 2446

Password: PUDONE

10:30 AM Workshop

Reports by Staff

12:00 PM Lunch

1:30 PM Regular Meeting

1. Flag Salute

2. Consent Agenda

- a. Meeting Minutes of October 25, 2021
- b. Vouchers
- c. Prequalification of Contractors
- d. 21-186 – Resolution Authorizing Acceptance of Work and Final Payment to Galvanizers, Inc. Under Contract 21-11-D, Supply and Deliver Bus Support Steel for Lincoln Rock Switchyard
- e. 21-187 – Resolution Affirming Change Order No. 3 to Contract 20-29-D, Supply and Deliver 230-115 kV, 225 MVA, Autotransformer to Lincoln Rock Switchyard
- f. 21-188 – Resolution Affirming Change Order No. 1 to Contract 21-25-D-BID, Supply and Deliver 230 x 115 kV – 13.2 kV, 37.5 MVA, Substation Transformers to Urban Industrial Substation
- g. 21-189 – Resolution Rejecting Bids Under Bid Document 21-28-W-BID, Replace Five Generator Step-up (GSU) Transformers at the Wells Hydroelectric Project
- h. 21-190 – Resolution Rejecting Bids Under Bid Document 21-45-W-BID, Spillway 7 Concrete, Embedded Steel, and Gate Repair at the Wells Hydroelectric Project
- i. 21-191 – Resolution Authorizing a Call for Bids Under Bid Document 21-57-W-BID, Unit 7 Spillway and Gate Repair at the Wells Hydroelectric Project
- j. 21-192 – Resolution Authorizing the Surplus and Salvage of Distribution Transformers

3. Public Comment

4. Hearing on the Electric Distribution System and the Wells Hydroelectric Project Calendar Year 2022 Budget

5. Introduce New Employees: Chelsea Christie, Customer Service Representative & Joshua Poston, Senior Software Developer
6. Regular Agenda
  - 21-193 – Resolution Establishing the Date and Time for a Public Hearing to Identify Vulnerable Populations in Accordance to the Clean Energy Implementation Plan
  - 21-194 – Resolution Adopting No Change to Boundaries of the Commissioner Districts
7. Claim for Damages – Jimmy Thommes/Bit Capital Group: \$13,215
8. Preliminary Disturbance Reports
9. Other
10. Trips
11. Minutes
12. Executive Session: RCW 42.30.110(1)(i)

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK  
AND FINAL PAYMENT TO GALVANIZERS, INC. UNDER  
CONTRACT 21-11-D, SUPPLY AND DELIVER BUS SUPPORT  
STEEL FOR LINCOLN ROCK SWITCHYARD**

**RECITALS:**

1) By Resolution No. 21-070 dated April 26, 2021, the District awarded Contract 21-11-D, Supply and Deliver Bus Support Steel for Lincoln Rock Switchyard to Galvanizers, Inc.

2) District staff report the Contractor has satisfactorily completed all requirements of Contract 21-11-D and has submitted a Request for Final Payment, Certificate and Release. Therefore, staff recommends that the District accept the completed work and authorize final payment in the amount of \$461,512.31 to Galvanizers Inc. upon receiving the required notifications from the State of Washington. The total cost of work under this contract is \$461,512.31 plus tax.

3) It is in the best interests of the District to accept the work as complete and authorize final payment under Contract 21-11-D.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the work under Contract 21-11-D, Supply and Deliver Bus Support Steel for Lincoln Rock Switchyard is hereby accepted as complete, and that final payment is authorized, contingent on receipt by the District of all necessary releases by the State of Washington. This acceptance in no manner waives any claim the District may have against the Contractor for failure to comply with the terms of the contract.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

\_\_\_\_\_  
Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

Draft Pre-decisional Document

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AFFIRMING CHANGE ORDER NO. 3 TO  
CONTRACT 20-29-D, SUPPLY AND DELIVER 230 -115 KV, 225  
MVA, AUTOTRANSFORMER TO LINCOLN ROCK  
SWITCHYARD**

**RECITALS:**

- 1) By Resolution No. 21-029 dated February 22, 2021, the District awarded Contract 20-29-D, Supply and Deliver 230 - 115 kV, 225 MVA, Autotransformer to Lincoln Rock Switchyard to WEG Transformers USA.
- 2) The 230 kV arresters provided with the transformer have been upsized to match the rest of the transmission yard.
- 3) District staff recommends affirmation of Change Order No. 3 in the amount of \$2,901.00. Previous change orders, in addition to this change order, bring the total cost of the contract to \$3,405,617.00.
- 4) It is in the best interests of the District to affirm Change Order No. 3 to Contract 20-29-D.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Change Order No. 3 to Contract 20-29-D, Supply and Deliver 230 - 115 kV, 225 MVA, Autotransformer to Lincoln Rock Switchyard is affirmed by the Commission.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

\_\_\_\_\_  
Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AFFIRMING CHANGE ORDER NO. 1 TO  
CONTRACT 21-25-D-BID, SUPPLY AND DELIVER 230 X  
115 KV – 13.2 KV, 37.5 MVA, SUBSTATION TRANSFORMERS TO  
URBAN INDUSTRIAL SUBSTATION**

**RECITALS:**

- 1) By Resolution No. 21-091 dated June 14, 2021, the District awarded Contract 21-25-D-BID, Supply and Deliver 230 X 115 kV - 13.2 kV, 37.5 MVA, Substation Transformers to Urban Industrial Substation to WEG Transformers USA.
- 2) The 230 kV arresters provided with the transformer have been upsized to match the rest of the transmission yard and provide better protection.
- 3) District staff recommends affirmation of Change Order No. 1 in the amount of \$11,604.00 which brings the total amount of the contract to \$7,105,216.00.
- 4) It is in the best interests of the District to affirm Change Order No. 1 to Contract 21-25-D-BID.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Change Order No. 1 to Contract 21-25-D-BID, Supply and Deliver 230 X 115 kV – 13.2 kV, 37.5 MVA, Substation Transformers to Urban Industrial Substation is affirmed by the Commission.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

\_\_\_\_\_  
Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION REJECTING BIDS UNDER BID DOCUMENT  
21-28-W-BID, REPLACE FIVE GENERATOR STEP-UP  
(GSU) TRANSFORMERS AT THE WELLS  
HYDROELECTRIC PROJECT**

**RECITALS:**

1) Resolution No. 21-122, dated July 26, 2021, authorized a Call for Bids under Bid Document 21-28-W-BID, Replace Five Generator Step-Up (GSU) Transformers at the Wells Hydroelectric Project.

2) On October 4, 2021, after due and proper notice, the District opened the following bids:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
Olsson Industrial Electric	\$25,295,482.00
Hyundai Electric	\$19,231,867.00
Burke Electric	\$24,117,183.00
EC Electric	\$20,204,871.00
JSHP Transformer	\$16,080,329.00
ABB Enterprise Software, Inc.	\$21,086,384.00
Engineer's Estimate	\$15,260,500.00

3) JSHP Transformer is the lowest Responsive Bidder. RCW 39.04.350 requires a bidder to have a certificate of registration in compliance with RCW 18.27 and a current state unified business identifier number at the time of bid submittal to be a Responsible Bidder and qualified to be awarded a public works project. JSHP does not currently have a Washington State Contractor License; therefore, their bid must be rejected. Furthermore, RCW 54.04.080 prohibits awarding a contract for more than fifteen percent in excess of the estimated cost of the materials or work. All other bids are greater than 115% of the Engineer's Estimate; therefore, it is necessary to reject them.

4) It is in the best interests of the District to reject all bids under Bid Document 21-28-W-BID.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that bids be rejected under Bid Document

21-28-W-BID, Replace Five Generator Step-Up (GSU) Transformers at the Wells  
Hydroelectric Project.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Vice President

\_\_\_\_\_  
Ronald E. Skagen, Secretary

Draft Pre-decisional Document



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION REJECTING BIDS UNDER BID DOCUMENT  
21-45-W-BID, SPILLWAY 7 CONCRETE, EMBEDDED  
STEEL, AND GATE REPAIR AT THE WELLS  
HYDROELECTRIC PROJECT**

**RECITALS:**

1) Resolution No. 21-139, dated August 23, 2021, authorized a Call for Bids under Bid Document 21-45-W-BID, Spillway 7 Concrete, Embedded Steel, and Gate Repair at the Wells Hydroelectric Project.

2) On September 20, 2021, after due and proper notice, the District opened the following bids:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
IMCO General Construction, Inc.	\$1,938,593.00
Engineer's Estimate	\$1,298,000.00

3) RCW 54.04.080 prohibits awarding a contract for more than fifteen percent in excess of the estimated cost of the materials or work. Since IMCO's bid is greater than 115% of the Engineer's Estimate, it is necessary to reject the bid.

4) It is in the best interests of the District to reject IMCO's bid under Bid Document 21-45-W-BID.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that IMCO's bid is rejected under Bid Document 21-45-W-BID, , Spillway 7 Concrete, Embedded Steel, and Gate Repair at the Wells Hydroelectric Project.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Vice President

\_\_\_\_\_  
Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID DOCUMENT 21-57-W-BID, UNIT 7 SPILLWAY AND GATE REPAIR AT THE WELLS HYDROELECTRIC PROJECT**

**RECITALS:**

1) To ensure reliable operation of Spillgate 7, damaged concrete and embedded steel on the spillway and some mechanical components on the gate need to be removed and replaced.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to make the necessary repairs to Spillway and Spillgate 7, in accordance with the specifications, terms and conditions of Bid Document 21-57-W-BID, Unit 7 Spillway and Gate Repair at the Wells Hydroelectric Project. Sealed bids will be accepted until December 20, 2021 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 21-57-W-BID, Unit 7 Spillway and Gate Repair at the Wells Hydroelectric Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 21-57-W-BID is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

\_\_\_\_\_  
Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE SURPLUS AND SALVAGE OF  
DISTRIBUTION TRANSFORMERS**

**RECITALS:**

- 1) The District has transformers and bushings that are no longer in use, have exceeded their life expectancy, and/or are no longer operational.
- 2) The District has received a quote from Transformer Technologies LLC to salvage and scrap these transformers.
- 3) It is in the best interest of the District to declare these transformers salvage items and authorize the sale to Transformer Technologies LLC for an estimated cost of \$1,018.25.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the transformers are hereby declared salvage items and the District is authorized to sell them to Transformer Technologies LLC.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

\_\_\_\_\_  
Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ESTABLISHING THE DATE AND TIME FOR A  
PUBLIC HEARING TO IDENTIFY VULNERABLE POPULATIONS  
IN ACCORDANCE TO THE CLEAN ENERGY  
IMPLEMENTATION PLAN**

**RECITALS:**

1) The Board of Commissioners of Public Utility District No. 1 of Douglas County, Washington, need to identify vulnerable populations to ensure equitable transition in accordance with the Clean Energy Implementation Plan under RCW 19.405.040(1) and RCW 19.405.050(1).

2) RCW 19.405.020(40) defines "Vulnerable populations" to mean communities that experience a disproportionate cumulative risk from environmental burdens due to: adverse socioeconomic factors, including unemployment, high housing and transportation costs relative to income, access to food and health care, and linguistic isolation; and sensitivity factors, such as low birth weight and higher rates of hospitalization.

3) Based on this definition and through public input, vulnerable populations identified are those customers who carry a high energy burden and senior citizens on fixed incomes.

4) The Board is required to hold a public hearing to identify vulnerable populations and include the information in the Clean Energy Implementation Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that a public hearing to identify vulnerable populations in accordance with the Clean Energy Implementation Plan, be held on the 22nd day of November, 2021, at 1:30 p.m., in the offices of the Commission at the Douglas County Public Utility District Wells Hydroelectric Project, 28905 US Highway 97, Pateros, Washington and 1151 Valley Mall Parkway, East Wenatchee, Washington via video conference.

**BE IT FURTHER RESOLVED** that the General Manager of the District is hereby instructed to publish notice of said hearing.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

\_\_\_\_\_  
Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

Draft Pre-decisional Document

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ADOPTING NO CHANGE TO BOUNDARIES  
OF THE COMMISSIONER DISTRICTS**

**RECITALS:**

1) On October 11, 2021, the Douglas County PUD Commissioners adopted Resolution 21-166, establishing October 25, 2021 at 1:30 p.m. as the date and time for a public hearing on proposed changes to the boundaries of the PUD Commissioner districts.

2) The boundaries of the PUD Commissioner districts and the public hearing were proposed by the Board in accordance with RCW 54.12.010 and RCW 29.A.76.010.

3) Notices of the proposed changes in the boundaries of the PUD Commissioner districts were published in the Douglas County Empire Press and The Wenatchee World on October 14, 2021 and on October 21, 2021. Notice of the proposed changes was also published on the Douglas County PUD website.

4) The public hearing was held pursuant to Resolution 21-166 and as advertised at Douglas County PUD, 1151 Valley Mall Parkway, East Wenatchee, Washington, at 1:30 p.m. on October 25, 2021. The proposed changes were discussed.

5) The three PUD Commissioners were present, namely Aaron J. Viebrock, President; Molly Simpson, Vice President; and Ronald E. Skagen, Secretary.

6) Thad Duvall, Douglas County Auditor, attended the hearing to discuss redistricting and to gain insights about the proposed plan. No other person from the public attended the hearing and no written comments were received regarding proposed changes.

7) The PUD Commissioners further discussed the proposed boundaries and, based on their discussions, a legal review of minor deviation in equality and the public hearing, they determined it was in the best interests of the District to make no changes to the boundaries.

**NOW, THEREFORE, BE IT RESOLVED:**

8) That the Commissioner district boundaries for Public Utility District No. 1 of Douglas County, Washington, have been examined after the 2020 census and will not be changed due to a minor deviation from equality in the current boundaries.

9) That a copy of this Resolution shall be forwarded to the Auditor of Douglas County, Washington, for appropriate action.

**ADOPTED** this 8th day of November, 2021.

\_\_\_\_\_  
Aaron J. Viebrock, President

\_\_\_\_\_  
Molly Simpson, Vice President

**ATTEST:**

\_\_\_\_\_  
Ronald E. Skagen, Secretary

Draft Pre-decisional Document